



A

Notice of Hearing

Licensing Sub Committee (North)

Date: FRIDAY, 11 NOVEMBER
2011

Time: 2.00 PM

Venue: COMMITTEE ROOM 5 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

Meeting Details: Members of the Public and
Press are welcome to attend
this meeting

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Councillors on the Sub-Committee:

Lynne Allen
Bruce Baker
Judy Kelly
Carol Melvin
Andrew Retter (Chairman)

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Wednesday, 9 November 2011

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hearing;
- 2) If you consider a hearing to be
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- 3) Whether to request that another
person attends (other than your
representative) as a witness

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Agenda

Chairman's Announcements

- 1 Apologies for Absence
- 2 Declarations of Interest in matters coming before this meeting
- 3 To confirm that items marked Part 1 will be considered in Public and items marked Part 2 will be considered in Private
- 4 Matters notified in advance as urgent

Part 1 - Members, Public and the Press

Application for a Market Licence

| | Title of Report / Address of application | Ward | Time |
|---|--|----------------|--|
| 5 | Application by Savoir Fayre Ltd for a Market Licence for a temporary Christmas/Continental street market Uxbridge High Street | Uxbridge South | 13:50pm (Briefing) 14:00pm Start of Hearing |

- 6 Any items transferred

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HILLINGDON

LONDON

London Borough of Hillingdon

Street Trading & Markets Policy

Effective from 7th September 2011
Made by the London Borough of Hillingdon
Pursuant to: Section 27(3) of
London Local Authorities Act 1990 (as amended) and
Food Act 1984 (Part III)

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1.0 Introduction

This document sets out Council policy on the regulation of street trading and markets, and a procedure for applications for street trading licences. The policy proposes a simplified process for licensing of street markets and community events and offers a simple prior approval process to support applicants so that their proposals have the greatest chance of success when a final application is made.

2.0 Intention of this policy

The development of a street trading policy presents an opportunity to encourage small independent businesses and traders and increase employment opportunities, by minimising bureaucratic licensing burdens, but at the same time maintaining sensible levels of public protection and complimenting trading from permanent businesses.

The policy will be reviewed in light of developing practice, guidance and changing legislation as necessary, replaces all previous Terms & Conditions and covers the regulation of:

- Street trading pitches
- Tables & chairs
- Shop fronts
- Markets
- Community trading events

The policy sets out the Council's approach and requirements clearly, to help applicants and operators. It also aims to guide and re-assure the public, and other public authorities, ensuring transparency and consistency in decision making. This policy is meant as a guide to the Council's decision making process; all relevant factors will be taken into consideration in determining any application.

The grant of a licence for street trading does not override the need for licensees to comply with planning, building control, environmental, consumer protection, health and safety and other legislation. If necessary, the policy will be amended to prevent conflict with other legislation.

3.0 Street Trading Licences

Unless in respect of a market (see para 12.0), street trading licences will be determined under Part III of the London Local Authorities Act 1990 (as amended), referred to as "the Act" in this policy.

- a) Applications can be for permanent or temporary licences.
- b) The term "street trading" covers "pitches" (a defined or licensed area where a stall may be set up), "tables and chairs" – for example serving a café, and "shop fronts" – where there may be a display of goods outside a shop, directly concerned with that shop.
- c) "Street trading" means the sale, and exposing or offering for sale of any article (including a living thing) in a street. A display of goods or services within seven metres of the Highway will require a street trading licence.

Street trading without a licence is an offence under licensing and highways legislation.

4.0 Eligibility criteria & suitability of applicants

- a) Applicants must be aged 17 years or older.
- b) Suitability will be assessed on a case by case basis and information about an applicant's enforcement history with the Council may be referred to.

5.0 Making an application – the documentation needed

Applications for street trading licences must be made in writing or online, using the Council's application form, and must include the following;

- a) Two standard full face passport photographs;
- b) Evidence of public liability insurance for a minimum of £2 million cover;
- c) Proof of address;
- d) Identification that includes a photograph of the applicant; (such as a new style photo driving licence)

Sometimes, the Council may be able to accept alternative supporting documents, but by individual agreement.

6.0 Street Trading fees

Fees may be reviewed on an annual basis, and will be advertised in accordance with the legislation. Fees must be paid in full when the application for the grant, renewal, variation or transfer of a street trading licence is made. There will be no refund of licence fees should a licence for any reason become revoked or surrendered.

A list of current street trading and market licence fees can be found on the Council's website www.hillingdon.gov.uk/licensing or by contacting the Licensing Service on 01895 277524

7.0 Temporary applications - pitches

All applicants licensed as temporary traders under the London Local Authorities Act 1990 will have the same conditions as those for permanent street trading licences. However, the legislation does not give temporary licence holders the right of appeal to the Council or the relevant committee against a decision not to grant a licence, or to revoke or vary a licence.

The issue of a temporary licence is without prejudice to the Council's application process for a permanent licences – this means that if a trader is issued with a temporary licence, it does not guarantee that permanent licence will be issued.

The Council reserves the right to issue licences to traders who offer things for sale or goods ("commodities") which will enhance a shopping area or locale, before any other trader or applicant offering other commodities.

The Council reserves the right, *but only when appropriate*, to suspend the licence of any trader holding a temporary licence, without notice and without any reason having been given in writing. A trader who holds a temporary street trading licence must therefore stop trading straight away, when asked to do so by the Council, or a police officer.

8.0 Permanent applications - pitches

A pitch trader must have traded continuously under a temporary licence for a minimum of three years within the London Borough of Hillingdon prior to applying for a permanent licence.

Permanent licences must be renewed annually. Officers will advise licensees on the period of renewals and applications for permanent licences. However, responsibility for ensuring that a renewal occurs before the expiry of permanent licence lies with the licensee.

9.0 Succession of licences

“Succession” means when a permanent licence is transferred or “passed on” to a relation. There are rules about this in the legislation.

Succession of the street trading licence may only be granted to a relation of the licence holder specified in the legislation and under the following circumstances, listed in the legislation:

- a) When the licensee dies; or
- b) When the licensee retires, having reached the normal age for retirement; or
- c) When the licensee advises the Council that owing to ill-health, he is unable to continue to operate the licence, and submits evidence to satisfy the Council as to his ill-health.

Licensing officers can provide more detail on the subject of succession and it is always best to clarify what may be involved before any assumptions about any entitlement are made.

10.0 Renewals

The licensee must apply to the Council for a renewal, at least 28 days before the current licence's expiry. If an application for renewal is not granted by the expiry date, then licence lapses, and the trader will have to cease trading.

The licensing service will aim to send renewal reminder notices to licensees up to 8 weeks before the date of expiry. No renewals should be accepted after the expiry date and in such cases any application should be treated as a new application, undergoing the full application process. No trading will be permitted unless a renewed licence has been issued.

11.0 Variation

Licensees may apply to the Council to vary their licence at any time during the licence period. Applications may be made to vary the commodities traded, the pitch size and any assistants.

12.0 Licensing of Markets and Occasional Street Markets

The Council is “invoking its market rights” under the Food Act 1984 (as amended) in the Borough.

The Food Act 1984 allows a local authority to establish a market within its area, and may designate a market place within its area and the days and hours during which markets may be held.

13.0 A Single Licence for Markets

The Authority will consider market applications on a case by case basis for markets proposed within the borough boundary to which there is a free public access, and which may have multiple stalls or pitches to sell commodities,

The Council will regulate markets under a single licence, as per Part III of The Food Act 1984. Markets held in the following locations are exempt from the market provisions of the Food Act 1984;

- a) Any Council park or green space
- b) Any private building
- c) Enclosed shopping centres
- d) Any school / community / church hall or similar

The licence issued will authorise a number of traders in a particular area, on predetermined days or dates (a market), or where trading takes place from a stall, a series of stalls or pitches, on an occasional basis.

The market licences may be granted to a private market operator(s), resident's associations or similar, or community/charitable groups. The Council does need to enforce its market rights in the interests of public safety, and so will determine the area, size of stalls etc and their general layout as well as relevant timings for trading to take place. Efforts will always be made to work with operators or groups, to agree and explain matters.

14.0 Occasional Street Markets

Occasional street markets can encourage economic activity and enhance shopping areas by offering variety and by increasing visitor numbers.

A market operator or a group of traders may apply to the market authority for a licence to hold an occasional street market, for commercial trading purposes. This is a market which takes place on specified dates or days.

15.0 Charity & Community Markets

It is recognised that regulation can sometimes have unwanted impacts on residents, businesses and community groups based in the borough. To minimise these burdens, specific arrangements for local community and charitable group events are outlined below.

- a) A charity or community group may apply for a licence to hold a market for the purpose of supporting a community event e.g. a fun day, or Christmas event.
- b) Applicants for a charity or community market must identify community or charitable benefit, or provide evidence of charitable status and intention.
- c) Charity or community applicants should apply to the Council for a waiver of market application fees. The Council will consider any applications for waivers on a case by case basis, and in light of the paragraph immediately above.

- d) Where a charity or community event market includes trading by commercial enterprises, a waiver of fees should also be applied for. Applications will be assessed on a case by case basis, but such events should mainly be community based, benefiting the social and economic wellbeing of an area.
- e) Licensees must ensure that the terms and conditions that come with the market licence are kept to by the individual traders, that they have adequate insurances, and sensible, that they have the required food hygiene training and registration certificates.
- f) Charity or community market operators will be required to make their market applications at least three months prior to the market event taking place.
- g) Where road closures are required, any initial approval in principle will be entirely subject to subsequent approval by the Highway Authority before the market application is made. Evidence of the approval will be required as part of the market application.

16.0 "Approval in Principle"

The Council wants good well promoted markets or events to go ahead. To save wasted effort, increase convenience and to ensure that applications have the smoothest possible journey to approval, the Licensing Service will give support in the form of "approval in principle".

- a) Where early applications are made, not including full details of traders and their commodities, the Council may approve the application in principle, pending full details of the traders and their commodities being submitted, at least two weeks prior to the market event.
- b) Operators or organisers will be able to hold early meetings with licensing officers to encourage general dialogue, discuss proposals and the Council's requirements, and agree layouts etc, before a full application is made. No fee is to be charged for these meetings. However, it is anticipated that most events will need one, or perhaps two meetings to agree matters.

Any approval in principle issued by the Council will be subject to other legislative requirements i.e. road closures, parking suspension, alcohol licensing etc.

17.0 Applications and supporting information

The Council will expect applicants for Market Licences to be of a good standard and competence. The Council may seek references from boroughs in which the Market has previously operated prior to the determination of the licence.

Market operators must make applications using the Council's own form or online and should provide the following information and documents as part of the application;

- a) Two standard full face passport photographs;
- b) Evidence of public liability insurance for a minimum of £2 million cover;
- c) Proof of address;
- d) Identification that includes a photograph of the applicant; (such as a new style photo driving licence)
- e) Plan of the proposed market showing location, sizes and layout of stalls/pitches;

- f) Evidence of or proposals for a trade waste disposal agreement or similar;
- g) Photos/images showing the appearance and style of stall / pitch;
- h) A list of stall / pitch traders and what they want to sell - the commodities – this may be given a minimum of two weeks before the event in the “approval in principle” process.

Sometimes the Council may be able to accept alternative supporting documents, by agreement.

18.0 Market Fees

Market operators for occasional street markets are required to pay a fee in line with the current fee schedule.

Applicants for charity / community markets should apply to the market authority for a waiver of market licence fees. Information on current street trading fees is on www.hillingdon.gov.uk/licensing or can be obtained from the Licensing Service on 01895 277524.

19.0 Consultation and advertisement

On receipt and acceptance of any application for a new or renewal street trading licence, or application for a variation to an existing one, the Licensing Service will carry out consultation with relevant ward members, town centre management, traders or businesses in the area, and any others in the area that the Council sees as appropriate. The consultation period will be 21 days beginning on the day after receipt of the application.

In addition to the above, for applications for shop front and / or tables and chairs licences, consultation and advertisement will take the form of a “Notice of Application” which must be placed in the window of the relevant premises – so that it can be easily seen from outside. The notice will be at least A4 in size and must be in place and easily visible from the outside throughout the consultation period.

Where market applications are received, the Licensing Service will carry out consultation with ward members, town centre management, traders / businesses in the area and any others in the area that the Council sees as appropriate. The consultation period will be 21 days beginning on the day after receipt of the application.

20.0 Objections

Objections must be made in writing and made by those persons, bodies, or their representatives, who are likely to be affected (in the “vicinity”, or area) by the operation of the licence. Frivolous, vexatious, repetitious and competition based representations will not be accepted.

E.g. “Vicinity” has the common sense meaning of the word and is taken to mean the area in which objectors who are likely to be affected by the operation of the licence are located. E.g. “Frivolous” objections may be based on a one off issue concerning a licence that has previously been managed well. E.g. “Repetitious” means the objection is identical or substantially similar to an objection already discounted E.g. “Vexatious” means the objection is not genuine – ie. It could have been made as a result of a dispute between neighbouring residents or businesses.

21.0 Consideration of Applications

Applications which have not been objected to will be considered by the Deputy Chief Executive and Corporate Director of Planning, Environment and Education Services or by officers authorised for the purpose of determining street trading applications.

If relevant objections are received during the consultation period for a licence application, a Licensing Sub-Committee will determine the application. Where applications are heard by a Licensing Sub-Committee, the Committee may exercise its discretion on accepting late representations where they have been received outside of the consultation period.

22.0 Hearings

Where the Licensing Sub Committee is to determine an application for the grant, variation or revocation of a street trading licence, the hearing will be held as soon as is reasonably practicable.

Where a permanent trader wishes to appeal a decision to grant/vary or revoke his/her licence, an appeal, and the reasons for the appeal, must be made in writing to the Licensing Service within 21 days of the decision being made. The appeal will be heard by a Licensing Sub-Committee as soon as reasonably practicable.

23.0 Decision-Making & Grounds for Refusal

All uncontested applications will be considered by the Deputy Chief Executive and Corporate Director of Planning, Environment and Education Services or by officers authorised for the purpose of determining street trading applications. Where valid objections are received to an application, a Licensing Sub-Committee will determine the application.

The complete application process may take up to three months and this is to take into account the 21 day consultation period, and also, if required, the arrangement of hearings of the relevant Licensing Sub-Committee.

Where there are no objections to an application, the Council aims to determine applications within one month of receipt of a fully completed application.

Standard conditions will be attached to every street trading licence and these may be varied by the Council at any time. Where relevant, specific trading conditions may be attached to a street trading licence by a Licensing Sub-Committee.

In considering applications for the grant or renewal of a street trading licence the following factors will be considered, and may be grounds for refusal, when the authority may refuse a street trading licence application.

- (a) Public safety - Whether the street trading activity represents, or is likely to represent, a substantial risk to the public from the point of view of obstruction of the highway to emergency vehicles, or otherwise, a fire hazard, unhygienic conditions or other danger that may occur when a trader is using the site.

- (b) Prevention of crime and disorder - whether the street trading activity represents, or is likely to represent, a substantial risk to public order. This is potentially more of a problem for licences operating late in the evening.
- (c) Prevention of public nuisance or environmental damage - whether the street trading activity represents, or is likely to represent, a substantial risk of problems from damage to street surfaces, or from noise, litter, refuse, vermin, fumes, odours or antisocial behaviour, particularly in residential areas.
- (d) For markets licensed under the Food Act 1984, appearance and suitability of the stall or vehicle from which trading takes place - the stall or vehicle must be of a good quality design, of good appearance and meet the criteria, including size, laid down in the standard licence conditions. It is advised that applicants provide photographs or sketches including dimensions of the stall with all new applications.
- (e) Needs of the area – amongst other things, the Council will consider the demand for the articles for sale, and the geographical location of the proposed site.
- (f) History of the applicant - the suitability of the applicant must be considered. Previous failures, without reasonable excuse, to comply with licence conditions or failure or neglect in paying licence fees may result in a licence being refused, revoked or not renewed.
- (g) Pedestrian or vehicular access – whether there is sufficient space for pedestrians and vehicles (including pedestrians using mobility aids and parents with pushchairs/buggies) to continue to use the public highway safely and unhindered.

In addition to the considerations listed above, the Council may refuse or revoke a licence if any of the following statutory grounds exist:

- h) the applicant wishes to trade for less days than any minimum required trading days;
- i) the applicant has been determined unsuitable to hold a licence due to any previous convictions or for other reasons;
- j) the licence holder has failed to pay fees due under another street trading licence or have failed to use a previous street trading licence.

Occasionally, if some grounds for refusal do exist, the Council may still decide to award a licence – but this could be for a shorter period than required, or to allow trading only in certain commodities.

24.0 Appeals

A Licensing Sub-Committee will determine appeals from permanent licence holders unhappy with a decision to grant / revoke / vary their street trading licence. In the event that a permanent licence holder is unhappy with the decision of the Licensing Sub-Committee, an appeal may be lodged with the Magistrates Court within 21 days of the date of the decision of the Licensing Sub Committee.

In the case of temporary licences, the legislation gives no right of appeal. Temporary licence holders may apply for a judicial review of decisions, though.

25.0 Duration of licences

Permanent licences will last for one year. Temporary pitch licence holders may apply for permanent licences after 3 years of continuous trading within the London Borough of Hillingdon.

Temporary licences are issued for six months, or a shorter period if the Licensing Committee / Applicant specifies otherwise. A shop front or tables and chairs licence shall be a temporary licence, and a permanent licence may not be issued to a trader who applies for a shop front or tables and chairs licence.

Market licences will be issued for a period in accordance with the application and / or any Licensing Sub-Committee decision made to alter the licence period.

26.0 Enforcement Action

The decision to use enforcement action will be taken on a case by case basis and, to ensure consistency of approach, in accordance with this and any other more specific policies which may be applicable. The action taken, which may be immediate, will be proportionate to the seriousness and nature of the non-compliance.

Factors that will be taken into consideration include, but are not limited to:

- a) The risk that the non-compliance poses to the safety, health or economic welfare of the public at large or to individuals;
- b) Evidence suggests that there was pre-meditation in the commission of an alleged offence;
- c) The alleged offence involved a failure to comply in full or in part with the requirements of this policy and / or the terms of the street trading licence;
- d) There is a history of previous warnings or the commission of similar offences;
- e) Aggravated circumstances such as obstruction of an officer or aggressive behaviour towards the public;
- f) If the alleged offence, though not serious itself, is widespread in the area where it is committed;
- g) The gravity of an alleged offence, taken together with the seriousness of any actual or potential harm;
- h) There has been a repetition of a breach that was subject to a formal caution or issue of a Fixed Penalty Notice;
- i) False information has deliberately been supplied and/or intention to deceive.

The Council may take any of the following types of enforcement action (*in no particular order*):

- a) Verbal/written warnings – e.g. a contravention and / or where Officer contact has not resolved the contravention;
- b) Simple cautions;
- c) Licence review or application for licence revocation e.g. when fees go unpaid, a breach of a licence condition;
- d) Fixed Penalty Notices;
- e) Prosecution.

Any decision to prosecute will be taken as a last resort and such a decision will be made in accordance with the Code for Crown Prosecutors. Council enforcement services will carry out their

enforcement-related work with due regard to the Enforcement Concordat. Information concerning non-compliance may be shared with other enforcement agencies. Any such action will only be undertaken in the public interest and in compliance with the Data Protection Act 1998.

Officers will regularly inspect street trading areas to ensure compliance with the licence terms and conditions i.e. the trader is only trading in the licensed pitch area. In addition, all complaints of unlicensed street trading will be investigated.

The Licensing Sub-Committee will hear all applications for the revocation, variation, or suspension of a street trading licence in the event that a trader significantly or persistently breaches such a licence.

Any trader who is convicted of an offence that is contrary to the Act or regulations made in pursuance of it may be requested to appear before the Licensing Committee or a Licensing Sub committee, when the determination of the recommendation to revoke the licence will be made.

Any contravention of licence terms and conditions by an assistant to the licensee will be viewed as a contravention by the licensee whether present or not.

Any breach of the conditions relating to Market Licences will be investigated and enforcement action taken where necessary. Any history of enforcement action may be considered as part of the application process.

27.0 Designation of Licence Streets

If the Council considers that street trading should be allowed or licensed in any area, it may pass a resolution designating any further street or part of a street as a licence street under Section 24 of the Act. In deciding if a street or site should be designated for street trading, the following may be considered;

- a) The presence of any existing or planned street furniture;
- b) The proximity and nature of any road junctions and pedestrian crossing points;
- c) The number of street trading sites already licensed in the vicinity;
- d) Whether the proposed site for designation would impact on accessibility for members of the public i.e. pedestrians, pushchairs, wheelchairs etc.
- e) If the safety of the public will be put at increased risk;
- f) Whether the proposed site will leave the recommended clearance of 2 metres clear passage between the trading area and the edge of the kerb or footway;
- g) If there will be a negative impact on the character or appearance of the area.

For designation, there is a consultation period of 28 days, when the Council consults with the Police and Highways Authority, and any other relevant body. The Council may also pass a resolution to rescind or vary the designation of a licence street, and must consult on any intentions to do so in a notice published in a local paper. After publishing the consultation notice, the Council will consider any representations received, before making a decision.

A street does not have to be designated as a licence street for street trading purposes where a temporary street trading licence is issued. A list of current licence streets may be found in **Appendix 1**

28.0 Other legislative considerations

Apart from the legislative requirements of the London Government Act 1990 (as amended) and the Food Act 1984, the Council will take into account its duties under other legislation including, but not limited to;

- a) Section 17 of the Crime & Disorder Act 1998, which places the Council under a duty to exercise its functions with due regard to the likely effect on, and the need to do all it reasonably can to prevent crime and/or disorder in the Borough.
- b) The Regulator's Compliance Code (set out in the Regulatory Reform Act 2006) which requires the Council not to impede economic progress by its regulations, and particularly to consider the impact on small businesses.
- c) The Provision of Services Regulations 2009 which requires the Council to ensure that its requirements are non-discriminatory; proportionate to the public interest; objective; clear and unambiguous; made public in advance; transparent and accessible.
- d) The Disability Discrimination Act 1995 which makes it unlawful to treat disabled persons less favourably than other people, for a reason related to their disability.

EU Services Directive

Tacit consent will apply to street trading licence applications if no objections are received and the applicant is not notified of the determination process within 28 days after receipt of a valid application.

29.0 Policy review

This Policy may be reviewed by Cabinet. Minor changes to this Policy may be made by the Deputy Chief Executive and Corporate Director of Planning, Environment, Education & Community Services, acting in consultation with the Leader of Council.

30.0 Commodities

Applications for street trading licences must be made in accordance with the Council's approved list of commodities and banned commodities (Included as Appendix 2). The Licensing Service will consider commodities that are not on the approved list at its own discretion.

The Council may amend this list in order to ensure fair trading opportunities to all traders in the relevant area. The Council may, from time to time, ban certain commodities in certain areas where there is a need to do so. If the Authority amends the list of banned commodities, a 21 day consultation with traders will be held in the affected area prior to a decision being made.

31.0 Ice Cream Traders

Ice cream trading means the selling, exposing or offering for sale of goods consisting wholly or mainly of ice cream, frozen confectionery or other similar commodities from a vehicle.

Itinerant ice cream trading means ice cream trading from a vehicle which goes from place to place remaining in any one location in the course of trading for periods of 15 minutes or less and not returning to the same location or any other location in the same street on the same day.

The Council may, from time to time, ban ice cream traders in certain areas where there is a need to do so. The Council will carry out the statutory consultation and advertisement before any decision is made. A full list of areas where a ban on ice cream traders is currently in force can be found in **Appendix 3**.

32.0 Licence Conditions

The various licences in this policy are issued under the terms and conditions below. These are effectively the rules by which licensees must operate. They are meant to allow trading to be carried out safely, responsibly and in harmony with the surroundings, other traders and residents.

Full schedules of conditions relating to street trading and market licences can be found in the following appendices;

Appendix 4 – Conditions applicable to all street trading and market licences

Appendix 5 – Additional conditions applicable to tables & chairs licences

Appendix 6 – Additional conditions applicable to shop front licences

Appendix 7 – Additional conditions applicable to market operators

Appendix 8 – Additional conditions applicable to market traders

33.0 Definitions

The definitions used in the conditions and elsewhere are from the legislation that the Council is given to manage licensing in the borough. Some of the meanings may not be clear – Licensing officers will try to answer any queries from residents, organisers or licence holders.

- a) "The Act" means Part III of the London Local Authorities Act 1990 as amended by the London Local Authorities Acts 1994, 1999, 2004 & 2007";
- b) "Assistant" means a named person, or persons, under the direction of the licensee, who is in control of the trading activities when the licensee is not present. Details of this person(s) must be formally notified in writing to the Council;
- c) "Licensed Street Trader" means any person who is licensed for a street trading under Part III of the Act;
- d) "Licensed Street Trading Pitch" means an area in any authorised street or place at which street trading may be conducted in by a licensed street trader, and includes any temporary alternative place approved by the Council.
- e) "Market" means a concourse of buyers and sellers to trade commodities.
- f) "Premises" means any land, building or part of a building and includes any commercial premises adjacent to a licensed street trading pitch.
- g) "Shop Front Trading" refers to a licence which permits the display of shop goods on a street in a manner permitted by the Act.
- h) "Street trading" shall have the meaning described in Section 21 (1) of the Act.
- i) "Tables and Chairs Licence" refers to a licence authorising the placement of tables and chairs on a street.
- j) "Trader" means a person or that person's assistant in whose name a current street trading licence is held, authorising street trading from a licensed street trading pitch. The street trading licence may be a permanent or temporary licence.

Appendix 1

SCHEDULE OF LICENCE STREETS

Pursuant to Section 24(10) of the London Local Authorities Act 1990 (as amended) the following streets are designated as "licence streets" for the purposes of street trading.

| | |
|---|---|
| Bakers Road, Uxbridge | High Street 2-88, Northwood |
| Barra Hall Circus, Hayes | Hillingdon Hill, Hillingdon |
| Belmont Road, Uxbridge | Horton Road, Yiewsley |
| Betam Road | Howletts Lane, Ruislip |
| Botwell Lane, Hayes | Ickenham Road, Station Parade, West Ruislip |
| Bourne Avenue, Gloucester Parade, Hayes | Ickenham Road, Ruislip |
| Byron Way, West Drayton | Joel Street, Northwood Hills |
| Cocks Yard, Uxbridge | Kingshill Avenue, Hayes |
| Coldharbour Lane, Hayes | Lansbury Drive, Hayes |
| Coleridge Way, West Drayton | Laurel Lane, West Drayton |
| Cowley Road 100-118, Uxbridge | Long Lane 1-12, Ickenham |
| Cowley Road 18-20, Uxbridge | Long Lane 305-321, Hillingdon |
| Dawley Road 1-19, Hayes | Long Lane 370-396, Hillingdon |
| Dawley Road, Dawley Parade, Hayes | Long Lane, Crescent Parade, Hillingdon |
| East Lane, Hayes | Long Drive, South Ruislip |
| Eastcote High Road, Black Horse Parade, Eastcote | Manor Way, Ruislip Manor |
| Falling Lane, Yiewsley | Maxwell Road, Northwood |
| Field End Road, Eastcote | Moorfield Road, Cowley |
| Field End Road 702-724, South Ruislip | Moorhall Road, Harefield |
| Green Lane, Northwood | Mulberry Crescent, West Drayton |
| Harlington Road 305-315, Hillingdon | North Hyde Road 141-171, Hayes |
| Harmondsworth Road, West Drayton | Old Stockley Road |
| Harlington Road 305-315, Hayes | Park Way, Ruislip Manor |
| Harvil Road, Harefield | Park Lane, Harefield |
| Hayes By-Pass (The Parkway) | Pasadena Close |
| Hercies Road, Hillingdon | Pembroke Road, Ruislip Manor |
| High Road 28-34, Cowley | Pield Heath Road, Cowley |
| High Road 81-97, Ickenham | Pinner Road, Northwood |
| High Road, Ickenham | Pinner Road, Northwood Hills |
| High Street, Cowley | Pump Lane, Hayes |
| High Street, Dellfield Parade, Cowley | Pump Lane (Eastern end) |
| High Street, Harefield | Redmead Road, Hayes |
| High Street, Harlington | Rickmansworth Road, Harefield |
| High Street, The Parade, Cowley | Romney Road, Romney Parade, Hayes |
| High Street, Uxbridge | Royal Lane, Yiewsley |
| High Street, Uxbridge – pedestrianised area between Vine Street and Belmont Road. | Ryefield Avenue, Hillingdon |
| High Street, Ruislip | Salisbury Road, Eastcote |
| High Street, Yiewsley | Silverdale Road |
| High Street 110-118, Northwood | Sipson Road, West Drayton |
| | Skyport Drive |
| | Springfield Road |
| | Station Approach, South Ruislip |
| | Station Road, West Drayton |

Appendix 1 (Cont)

| | |
|---|---|
| Station Road, Cowley | Uxbridge Road 124-152, Hayes |
| Station Road, Hayes (<i>NOT pedestrianised</i>) | Uxbridge Road 641-693, Hayes |
| Station Road Hayes, <i>pedestrianised area between Pump Lane and Crown Close;</i> | Uxbridge Road 759-849, Hayes End |
| St Dunstans Road, Hayes | Uxbridge Road, Blenheim Parade, Hillingdon |
| Sutton Court Road, Hillingdon | Uxbridge Road, Byron Parade, Hillingdon |
| Swakeleys Road 1-31, Ickenham | Uxbridge Road, Crescent Parade, Hillingdon |
| Swallowfield Way | Uxbridge Road, Heathside Parade, Hillingdon |
| Swan Road 58-66 and 81, West Drayton | Uxbridge Road, Marlborough Parade, Hillingdon |
| The Green 1-16, West Drayton | Uxbridge Road, Westbourne Parade, Hillingdon |
| Victoria Road, South Ruislip | Uxbridge Road, Whiteleys Parade, Hillingdon |
| Victoria Road, Ruislip Manor | Vine Street, Uxbridge |
| Victoria Road 439-445 and 490, South Ruislip | Welbeck Avenue, Yeading |
| Violet Avenue 53-65, Yiewsley | Willow Tree Lane, Hayes |
| West Drayton Road 177-183, Yiewsley | Windsor Street, Uxbridge |
| West End Road, Ruislip Gardens | Yeading Lane, Yeading |
| Whitby Road 143-163 and 208-218, South Ruislip | |
| Windmill Hill, Ruislip Manor | |
| Uxbridge Road 1172-1380, Hayes End | |

Appendix 2

Commodities

| Category | Commodity |
|------------------------|---|
| Clothing | <ul style="list-style-type: none"> • Womens clothing • Gents clothing • Childrens clothing • Babywear • Sportswear • Clothing accessories i.e. hats scarves, ties, belts etc • Underwear/Nightwear • Footwear/slippers • Other items (must be specified) |
| Flowers | <ul style="list-style-type: none"> • Cut flowers and plants • Uncut flowers and plants • Artificial flowers • Flower accessories i.e. pots, food, hanging baskets etc. • Seasonal i.e. Christmas Trees, Holly, Mistletoe etc • Other items (must be specified) |
| Fruit & Vegetables | <ul style="list-style-type: none"> • Raw fruit/vegetables • Other items (must be specified) |
| Food | <ul style="list-style-type: none"> • Pre-packed groceries • Dried fruit, seeds, pulses, beans etc • Cheese and dairy • Meat/fish • Bread/cakes • Deli food i.e olives, pickles, nuts etc • Confectionary • Other items (must be specified) |
| Household goods | <ul style="list-style-type: none"> • Cleaning products • Laundry products • Cleaning utensils • Plastic storage and accessories e.g. crates, boxes etc • Lightbulbs • Other items (must be specified) |
| Toiletries & Cosmetics | <ul style="list-style-type: none"> • Toiletries • Hair products • Make-up • Perfume • Other items (must be specified) |

Appendix 2 (Cont)

| | |
|---------------------------|---|
| Soft furnishings | <ul style="list-style-type: none"> • Cushions & throws • Bedding • Curtains & blinds • Rugs & mats • Dining linen • Other items (must be specified) |
| Kitchen/Dining | <ul style="list-style-type: none"> • Cookware • Serveware • Glassware • Tablewear • Other items (must be specified) |
| Electrical & Audio/Visual | <ul style="list-style-type: none"> • Audio/amplification equipment • Visual/display equipment • Computer hardware and accessories • Games consoles • Musical Instruments • Cameras • Electrical accessories • Other items (must be specified) |
| Travel Accessories | <ul style="list-style-type: none"> • Luggage • Sports bags • Handbags • Other items (must be specified) |
| Jewellery and accessories | <ul style="list-style-type: none"> • Costume jewellery • Precious jewellery • Hair accessories • Sunglasses • Watches • Other items (must be specified) |
| Stationery | <ul style="list-style-type: none"> • Office supplies • Paper • Greetings cards • Wrapping supplies/giftbags • Other items (must be specified) |
| Toys | <ul style="list-style-type: none"> • Childrens toys • Outdoor games and toys • Baby/nursery equipment • Other items (must be specified) |
| Textiles | <ul style="list-style-type: none"> • Fabric • Haberdashery • Yarn/Wool • Knitting/Sewing supplies • Other items (must be specified) |

Appendix 2 (Cont)

| | |
|---|---|
| Tools, DIY & Gardening | <ul style="list-style-type: none"> Tools Garden tools DIY supplies Other items (must be specified) |
| Furniture | <ul style="list-style-type: none"> Furniture including antiques Other items (must be specified) |
| Sports equipment | <ul style="list-style-type: none"> Exercise equipment Track & Field Golf Sports equipment Other items (must be specified) |
| Pet supplies | <ul style="list-style-type: none"> Pet food Pet beds Pet cages/hutches/tanks/carriers Grooming and care supplies Other items (must be specified) |
| Arts & Crafts (original handmade goods) | <ul style="list-style-type: none"> Art Sculpture Craft items Handmade textiles Other items (must be specified) |
| Miscellaneous | <ul style="list-style-type: none"> Other items not in any category above (must be specified by the applicant) |

Banned Commodities

| Commodity | Ward/Area of ban |
|---|---|
| Continuous or regular street trading of food (e.g. Mobile food traders) | Uxbridge Town Centre (<i>as agreed by Cabinet 17th March 2011</i>) |

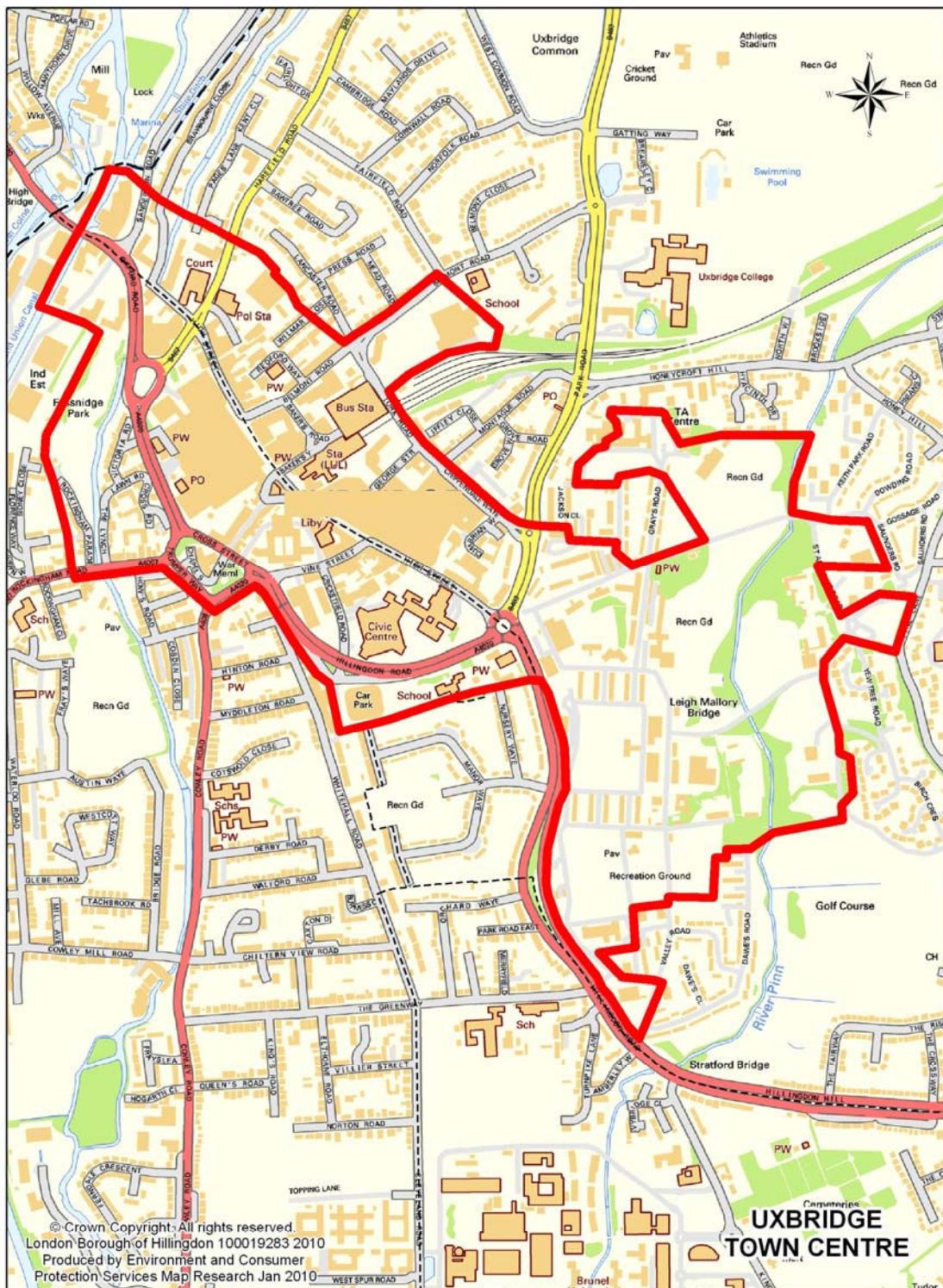
Appendix 3

Prohibition of mobile or “itinerant” ice cream trading.

1. Any street or part of streets or side streets within 65 metres of any exit used by children from the following premises:
 - (i) Primary schools
 - (ii) Under 5 centres
 - (iii) Day nurseries
 - (iv) Secondary schools
 - (v) Special schools
2. Any street or side street falling within the Uxbridge Town Centre. The Uxbridge Town centre falls within the area bordered in red on the map below.
3. All streets, part of streets and side streets falling within major retail areas in
 - (i) Eastcote
 - (ii) Harefield
 - (iii) Harlington
 - (iv) Hayes
 - (v) Hillingdon Circus Area
 - (vi) Ickenham
 - (vii) Northwood
 - (viii) Northwood Hills
 - (ix) Ruislip
 - (x) Ruislip Manor
 - (xi) South Ruislip
 - (xii) Uxbridge
 - (xiii) Uxbridge Road Hayes
 - (xiv) Yiewsley and West Drayton

Appendix 3 (Cont)

Area of Uxbridge town centre.



Appendix 4

Terms and Conditions for all Street Trading Licences & Market Licences

1. FEES

A fee is payable to the Council for consideration of the grant, renewal or variation of a licence. The prevailing fees can be found on the Council's website. Fees must be paid at the time of application for the application to be accepted as "duly made".

2. SURRENDER OF LICENCES

A licence shall cease to have effect when it is returned to the Council by the licence holder. A receipt shall be provided by the Council confirming this. All fees and charges are due, up to and including the day accepted as the day of surrender of the licence.

3. TRADING LOCATION OR POSITION

The trader shall trade only from the position indicated on the licence, unless otherwise directed by an authorised officer. The Council reserves the right to suspend any licensed street pitch/market place if the highway is obstructed or if health and safety concerns emerge. If this happens, another street trading pitch/market place may be allocated by the Licensing Service, if one is available.

4. PITCH SIZE

The licensed area must be within the dimensions shown on the licence, or any relevant pitch limits marked out on the ground by the Council. An awning may be permitted to extend 30 cm (12 inches) at the front of the pitch/market area, but no articles are to be suspended from the awning beyond the permitted pitch/market area.

5. COMMODITIES / ITEMS TO BE TRADED OR SOLD

Only those commodities or groups of specified on the licence may be sold from the licensed street trading pitch/market place.

6. ADVERTISEMENTS

No advertisement shall be displayed on the licensed pitch/market place for goods, commodities or services other than those licensed for sale or provided on that pitch/market place.

7. DAYS AND TIMES OF TRADING OR BUSINESS

Trading may only take place on the days and during the times specified on the licence. The Council shall advise traders/market operators of any extension of trading times for specified trading periods when and as relevant.

8. TRADING ALONGSIDE PERMANENT BUSINESSES

Licence times shall be the same as trading times applicable to shops in the vicinity of the licensed street trading pitch/market place. However, traders may trade only during the times stated on the licence.

9. REFUSE OR WASTE

It is the trader's/market operators responsibility to ensure that all litter and waste generated by their licensed activity is collected for recycling or disposal, in ways that are compliant with legislation. This can mean storage in suitable bins or containers within the licensed area until collection can take place by a registered carrier of waste.

To prevent blockages, odours or nuisance to others, road gullies or surface water drains may not be used for the disposal of food based liquid wastes or other noxious substances.

10. PORTABLE GENERATORS

Generators shall be positioned so that they do not present problems for other street users or traders. Flammable fuel must be used safely and stored in suitable containers.

11. STREET CLEANLINESS

The trader/market operator must keep the immediate licensed area, and the area within 5 metres in any direction from the licensed area, free of any wastes or spillages resulting from the trading activity, throughout the trading day. When trading is finished or upon leaving the site the trader/market operator must leave it in a clean condition.

12. DISPLAY OF LICENCE

The licence must be shown at all times, in a prominent position, so that it can be easily read.

13. SAFETY OF EQUIPMENT

Electrical equipment must be approved by the Council before being used on a trading pitch. Regular testing may be required.

14. USING A MAINS VOLTAGE ELECTRICAL SUPPLY

Traders/market operators using a mains electrical supply must have consent from the Council before seeking installation from an electricity supplier. Where relevant, the trader/market operator and the electricity supplier will be required to provide the Council with certification for the safety of the electricity supply.

15. INTERFERENCE WITH ELECTRICAL SUPPLIES

A trader/market operator will be subject to suspension of a licence if they tamper with, or use an electricity supply belonging to the Council without a prior arrangement to do so. A trader/market operator causing damage to any Council installation or equipment will be required to pay the full cost of any repair or replacement.

16. PITCH EQUIPMENT, OR TRADING STALLS

Pitch equipment or stalls should be easily and quickly assembled and removed. The Council reserves the right to inspect for stability and safety and to ensure that they are fit for purpose. Any obviously dangerous item must be made safe or immediately removed on request. It is the trader's/market operators responsibility to ensure that items and structures are put up and taken down safely, are properly designed, well sited and in a good, clean condition.

17. GENERAL CONDUCT

Any trader/market stall holder and/or any assistants employed by them shall conduct themselves in a decent manner and ensure that all members of the community are fairly treated and shown courtesy and respect. Trading activities should not give rise to noise inappropriate to the area, or cause other nuisance.

18. PRODUCTION OF LICENCES ON REQUEST

All licensed traders shall produce their licence when requested to do so by an authorised officer of the Council or a police officer.

19. NOTIFICATION OF LOCATION FOR STORAGE OF FOOD COMMODITIES, PITCH EQUIPMENT, OR TRADING STALLS etc.

Traders in foodstuffs must notify the Council in writing of any change of address or addresses at which the pitch equipment stalls etc (the "receptacles") and any commodities are stored. Such

notice must be given within 7 days of the change. Checks may be made to confirm details and suitability.

20. EMPLOYED ASSISTANTS

Traders shall notify the Council in writing of the name, address of every assistant who may be given responsibility for the pitch in the absence of the trader. Details of any subsequent change of assistant or any other relevant information regarding assistants should be given in writing to the Council.

21. EMPLOYMENT OF CHILDREN

A licensed trader shall not employ any person under the age of 17 years in any capacity in the course of his trade or business.

22. ASSISTANCE TO COUNCIL OFFICERS

A trader shall give immediate assistance to Council officers when requested to do so. In dealing with an emergency, this might mean moving a stall or equipment away from the area, quickly.

23. CHANGE OF ADDRESS AND CIRCUMSTANCES

A trader shall give notice in writing to the Council of the change of any of the addresses and circumstances. Unless a trader is unable to do so for good reason, notice of a change of address should be given within seven days of any change. Proof of new address will need to be submitted to the Council.

24. FOOD RELATED TRADING

Food traders shall comply with the necessary food hygiene, food hygiene training and food registration requirements as required by the Councils Food, Health & Safety Team.

Appendix 5

Conditions Specific to Tables & Chairs Licences

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Tables and Chairs" licences.

1. The grant of a tables and chairs trading licence does not give any approval or consent which may be needed under any other legislation other than under the Act(s).
2. A copy of the tables and chairs licence must to be displayed in the window of the licensed premises. The copy licence is to be displayed so as to be clearly visible and legible from the street.
3. Only those commodities sold in the relevant shop premises can be served under the tables and chairs licence.
4. Only those services provided within the relevant shop premises can be provided in the licensed area where a licence permits tables and chairs to be placed on the street.
5. A tables and chairs licence is not transferable.

Appendix 6

Conditions Specific To Shop Front Licences

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Shop Front" licences only

1. Any display or part of a display of goods or services sold or offered within a shop and that is located on a public forecourt adjacent to the shop shall require a shop front licence, if the display is placed within 7 metres of the boundary at the rear of the footway delineating between the private property and the public Highway, as may be evidenced by Deeds of the property and / or the Highway register.
2. A copy of the shop front trading licence must to be displayed in the window of the premises outside which trading is permitted. The copy licence is to be displayed so as to be clearly visible and legible from the street.
3. Food Traders shall comply with the necessary food hygiene and food registration requirements as required by the Councils Food, Health & Safety Team.
4. Monetary exchange or payment cannot be made in the licensed street trading pitch.
5. The dimensions of a licensed street trading pitch shall be such that a minimum of 2m clear of any obstruction shall be maintained on the Public Highway for the safe pass, re-pass and free flow of pedestrian and vehicular traffic.
6. No equipment, stall, container, or display or tables(s) or chair(s) shall at any time be permitted to obstruct an entrance or exit to any adjacent premises or to any part of the building to which the licence applies that is under separate occupation.
7. Temporary barriers of an approved type must be in place during licensed hours and the same must be removed outside of the hours permitted by the licence
8. A shop front trading licence is not transferable.
9. Only those commodities sold in shop premises can be displayed outside premises provided they are not excluded items as defined in these regulations.
10. A separate street trading licence shall be required in the event that a commodity that is not sold in the shop is displayed or offered for sale on the licensed street trading pitch.
11. Only that equipment, stall, container, or display or tables(s) or chair(s) and containers which is suitable and fit for purpose and approved by the Council shall be used by the licence holder and assistants for shop front trading or ancillary to shop front trading.
12. The following items may not form part of the commodities displayed under a shop front licence:
 - a. Alcoholic beverages, tobacco and tobacco products;
 - b. Lottery tickets, phone cards, raffles, tombola and/or other games of chance;
 - c. Medicines, drugs and other prescribed substances
 - d. Uncooked meat or fish

- e. New and used cars and motorcycles
- f. Pets and livestock
- g. Containers of Liquid Petroleum Gas (LPG) including any which are fully or partly discharged or emptied;
- h. Explosives, including fireworks;
- i. Goods considered by the Council to pose a Health and Safety risk to the public.

13. The dimensions of a licensed street trading pitch shall be such that a minimum of 2m clear of any obstruction shall be maintained on the public highway for the safe pass, re-pass and free flow of pedestrian and vehicular traffic.

14. Items that are likely to cause damage the street or street furniture may not be used.

15. An awning may be permitted to extend up to a maximum of 30 cm (12 inches) at the front of the licensed shop front pitch but no articles are to be suspended from the awning beyond the permitted area. Additionally, the placement of the awning must permit safe pass and re-pass by pedestrian traffic.

Appendix 7

Standard licence conditions for market operators

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to “market operator” licences only.

The licensed market operator must ensure that the following conditions are adhered to;

- 1) No person shall sell goods in a market place other than during market hours;
- 2) No person shall bring a vehicle into the market place during market hours unless in case of emergency;
- 3) No stall shall cover or obstruct a fire hydrant. Clear access must be maintained at all times.
- 4) No person in charge of a vehicle shall, during market hours, allow it to stop in the market place, or in its immediate approaches, for longer than is reasonably necessary for the loading or unloading of goods;
- 5) No person shall place any goods on, or occupy any stall or pitch without the permission of the licensed market operator;
- 6) No person shall light a fire in the market place;
- 7) No person shall keep or sell any explosive or highly flammable substance in the market place;
- 8) No person shall bring a petrol generator into the market place. NB. Diesel generators are permitted.
- 9) No person shall post or display any bill, placard or poster, other than a description of goods advertised for sale, in any part of the market place, except with the prior permission of the market authority;
- 10) No person in the market place or in its immediate approaches shall, except by way of sale, distribute or attempt to distribute to the public any printed matter unless prior consent has been obtained from the market authority;
- 11) No person shall bring into or allow to remain in the market place any animal;
- 12) Food traders shall comply with the necessary food hygiene and food registration requirements as required by the Council’s Food and Health & Safety Team.
- 13) The market operator shall ensure that each trader is able to demonstrate adequate public liability insurance cover of £2million minimum.

Appendix 8

Standard Licence Conditions for Market Traders

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Market" licences only

- 1) Every Market Trader:
 - a. Ensure that the stall/pitch is properly cleansed before and after market hours as often as may be necessary during those hours;
 - b. Ensure that all refuse accumulated in connection with the stall is placed in a bin or container provided *or* approved by the Council for that purpose;
 - c. As often as is necessary, ensure that the contents of the bin or receptacle are removed to an area designated by the Council for that purpose
- 2) Traders shall have in place the following documentation at the time of trade and must produce them if requested to do so by an Authorised Officer of the Council:
 - a. Food hygiene documentation (where the traders commodity is food)
 - b. Valid public liability insurance of £2million minimum
- 3) Traders shall not bring petrol generators into the market place. *NB. Diesel generators are permitted.*
- 4) The use of gas cylinders is permitted only where:
 - traders have checked the valves and hoses of gas cylinders for defects before bringing them into the licensed market place, and;
 - the cylinders are in safe working order

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Agenda Item 5

| | |
|--|--|
| TITLE: Application for a Market Licence | |
| Committee | Licensing Sub Committee |
| Officer Contact | Stephanie Waterford, Licensing Service Manager X7232 |
| Papers with report | Appendix 1 – Market Licence Application Form Appendix 2 – Site Plan Appendix 3 – List of upcoming events by Savoir Fayre Appendix 4 – Stall holder details Appendix 5 – Hillingdon's Market Licence Conditions Appendix 6 – List of Consultees Appendix 7 – Letters of objection Appendix 8 – Letters of support/no objection |
| Ward(s) affected | Uxbridge South |

SUMMARY

To consider an application by Savoir Fayre Ltd for a Market Licence for a temporary Christmas/Continental street market located in Uxbridge High Street between 17th & 20th November 2011. The applicant has applied for 30 stalls selling a mixture of speciality craft, gift and food items.

RECOMMENDATION

To grant the application in full for the following reasons;

- 1) The applicant has complied fully with the application requirements as set out in the Councils Street Trading & Markets Policy, and;
- 2) The concerns highlighted in the objections, can be addressed through the standard licence conditions, which places requirements on the Market Operator and individual stall holders to ensure high standards of food hygiene and that stalls are in a good clean condition.

ALTERNATIVE OPTIONS AVAILABLE TO THE COMMITTEE

- 1) To grant the application with a variation of;
 - i. days
 - ii. times,
 - iii. commodities
- 2) To refuse the application

INFORMATION

An application for a Temporary Street Market was submitted by Savoir Fayre Ltd on 23rd September 2011. Application documents attached as Appendix 1.

The application is for approx 30 stalls along Uxbridge High Street (see Appendix 2 for site plan) between 17th and 20th November 2011 selling a range of speciality food, gift and craft items.

The applicant has fully complied with the requirements of the application process and has submitted photo identification, public liability insurance and the licence fee of £3000.

The applicant has supplied a list of traders for Members to consider. The full schedule of stall

holders is included as Appendix 4. The majority of stall holders are based in France and the proposed commodities are deemed appropriate to a continental style Christmas market.

The applicant has also signed a declaration agreeing to the Council's standard Market conditions (Appendix 5).

The Licensing Service notified interested parties in the vicinity of the proposed Market site, Ward Members and Licensing Committee Members. Full list of consultees attached as Appendix 6.

A total of three letters of objection were received. Members will note that two of the objections highlight concerns about appearance, hygiene and waste and one objection is based on competition. Section 20 of the Council's Street Trading & Markets Policy states the valid grounds for making objections. All three objections have been included in Appendix 7.

The layout of the stalls has been approved by the Council's Highway Service. Consideration has been given to existing street traders, street furniture and the road works. A letter of no objection from the Highways Service is included in Appendix 8.

A letter in support of the application has been received from Uxbridge Forward, included in Appendix 8.

Also included in Appendix 8 are some observations from the London Fire and Emergency Planning Authority. These matters are also addressed through the imposition of the standard licence conditions.

The Sub Committee is requested to consider the items for and against the application in line with the Council's Street Trading & Markets Licensing Policy.

Legal Implications

The Council is empowered to establish markets by virtue of Section 50 of the Food Act 1984. In this case, the market in question will be regulated by a single licence granted to the organiser of the market who will be responsible for ensuring that the market operates in a proper manner.

FINANCIAL IMPLICATIONS

NA

BACKGROUND DOCUMENTS:

The Food Act 1984

Hillingdon Street Trading & Markets Policy



HILLINGDON LONDON

Application for a Market Operators Licence

Pursuant to the Food Act 1984 (as amended)

Important Notes:

1. You are advised to read the Council's Street Trading & Markets Licensing Policy prior to making an application.
2. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
3. You may wish to keep a copy of the completed form for your records
4. Incomplete applications will not be processed and returned to the applicant

Section 1. – Applicant details

1.A Applicants details;

Please tick whether you are applying as an individual or company/partnership/organisation etc;

Individual Applicant
 Company/Partnership
 Charity/Community Group

Name of applicant ... SAVOIR-FAYRE LTD (Philippe Bassett)

Registered Address ... 78 DENNIS ROAD

..... Post Code ... H46 2DF

Contact number ... 0845 349 0120 email ... P.B@SAVOIR-FAYRE.CO

National Insurance Number:

1.B Please give details of previous markets held and their locations;

... UXBRIDGE HIGH STREET

... EAST COTTE HIGH STREET

Section 2. – Proposed Market details

2.A Please tick the type of licence you are applying for;

Street Market (commercial organisation)
 Charity/Community Market

2.B Address/location of the proposed market;

HIGH STREET UXBRIDGE

Please provide a map of the area showing the location of stalls

2.C Please describe the type of market that you are proposing (e.g. Farmers, Craft, Continental etc);

CONTINENTAL CHRISTMAS MARKET

2.D Please give examples of the commodities/goods that will be available at the proposed Market;

CRAFT, SPECIALITY FOOD, ACCESSORIES
TAKE AWAY SPECIALITY FOOD

2.E Number of market stalls/traders proposed;

30-35

2.F Date/s of Market; 17-18-19-20 NOVEMBER

2.G Times of trade; 9.00 - 19.30 (WEEK DAY)

10.00 - 17.30 (SUNDAY)

2.H Please give the name of the nominated responsible person who will be in overall control of the Market and responsible for complying with the Market Licence conditions;

JANE S. BRADLEY KIDD

2.I Mobile number of nominated responsible person;

0845 649 0120 (OPTION 3)

Section 3. Checklist & Declaration

3.A Checklist

Please tick:

- I have enclosed a plan/map of the proposed licensed area
- I will complete Appendix 1 and send it to the Licensing Authority no later than 2 weeks prior to the proposed Market.
- I have enclosed a copy of my Photo ID (Passport, Driving Licence etc)
- I have enclosed proof of registered address
- I have enclosed the licence fee (Please refer to fee schedule)
- I have enclosed evidence of public liability insurance to £2million
- I have enclosed passport size photos
- I understand my application will be subject to a 21 day consultation period and may be subject to objections resulting in a public licensing hearing
- I understand that if I do not comply with the above requirements, my application will be rejected
- I understand that, if granted, I will have to comply with the licence conditions applicable to Market Licences.

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE NOT EXCEEDING £20,000, FOR ANY PERSON TO MAKE A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT, OR WHICH HE DOES NOT BELIEVE TO BE TRUE IN CONNECTION WITH AN APPLICATION FOR A MARKET LICENCE.

Applicant

I

Signature:

Date:

Address for correspondence:

.....
.....
.....

Please send your application and its enclosures to:

The Licensing Service
London Borough of Hillingdon
Civic Centre
High Street
Uxbridge
UB8 1UW

Statement Of Fact

The following information is the basis on which cover is accepted.

Broker Details

Company Name: LFE Insurance Services
Contact Name: Adrian Paintin
Email: adrianc@lfe-insurance.co.uk

Insured Details and Risk Information

| | | | |
|---|------------------|---|------------|
| Insured Name: | Savoir Fayre Ltd | | |
| Inception Date: | 01/03/2011 | Term: | Annual |
| Expiration Date: | 29/02/2012 | Product: | HIP |
| Quote Number: | HIP-146 | Quote Status: | On Cover |
| Your Reference: | | Quoted Date: | 28/02/2011 |
| Long Term Agreement: | No | Premium Basis: | Gross |
| Insured has been in business for 12 months or more: | Yes | Exposure outside of England, Scotland, Wales or Northern Ireland: | No |
| Type of Cover: | Mobile | Terrorism Cover Required: | No |
| Estimated Annual Hiring Charges: | 5,000 | Excess at Premises: | 250 |
| Limit: | 500,000 | Excess Theft & Malicious Damage: | 1,000 |
| Premium: | 340.00 | Excess All Other Claims: | 500 |
| Tax: | 20.40 | | |
| Total Premium including Tax: | 360.40 | | |

Insured categories/activities

The Insured falls into one of the following categories/activities

Demolition.

Scrap metal collection, handling, treatment or processing.

Recycling.

Utilities contracting - i.e. electricity, water, gas, sewer, telecommunications or cable installation, maintenance or repair.

Road building, repair, maintenance or resurfacing.

Timber, forestry or farming.

Quarrying.

Scaffolding.

Work in or adjacent to docks, rivers, lakes, inland waterways or coastal tidal areas.

Excavation or site preparation work where this is the main activity and not part of other operations.

Loss History

| | Premium | Loss Amount |
|-------------------------|---------|-------------|
| Current Insurance Year | 0 | 0 |
| Previous Insurance Year | 0 | 0 |
| Previous Insurance Year | 0 | 0 |

Policy Schedule

These are your *Policy* details. You will need to quote your *Policy* Number when speaking to your broker, advisor or when contacting us.

Policy Number: 21030095

Insured: Savoir Fayre Ltd

Insured's Address: 78 Dene Road, , NORTHWOOD, HA6 2DF

Insured's Business: Market Operator

Period of Insurance: From 06/07/2011 to 05/07/2012

(Both Days Inclusive)

Sections for which the Insured is covered by this Policy: Section 1 : Employers Liability
Section 2 – Public & Products Liability

| | | |
|-----------------|----------|-----------|
| Premium: | Premium: | £2,000.00 |
| | IPT: | £120.00 |
| | Total: | £2,120.00 |

Limits Schedule

This sets out the amount for which the *Insurer* will cover the *Insured* under each *Section* of this *Policy* during the *Period of Insurance*.

Section 1: Employers' Liability:

Limits of Indemnity
other than Legal Costs
and Legal Expenses

- (a) Not covered for any one claim or number of claims arising out of one event from *Offshore Activity*
- (b) GBP 10,000,000 any one claim or number of claims arising out of one event other than arising from *Offshore Activity*

Legal Costs

are payable in addition to the *Limit of Indemnity* above; and are unlimited, save for

Legal Expenses (Extension 6)

Legal Costs and legal expenses payable under Extension 6 are limited to GBP5,000,000 in the aggregate for any one *Period of Insurance*

Section 2: Public & Products Liability:

Limit of Indemnity

GBP 5,000,000 any one *Occurrence* or all *Occurrences* of a series consequent upon or attributable to one source or original cause but in respect of liability arising from *Products* in the aggregate any one *Period of Insurance*

Legal Costs and Legal Expenses

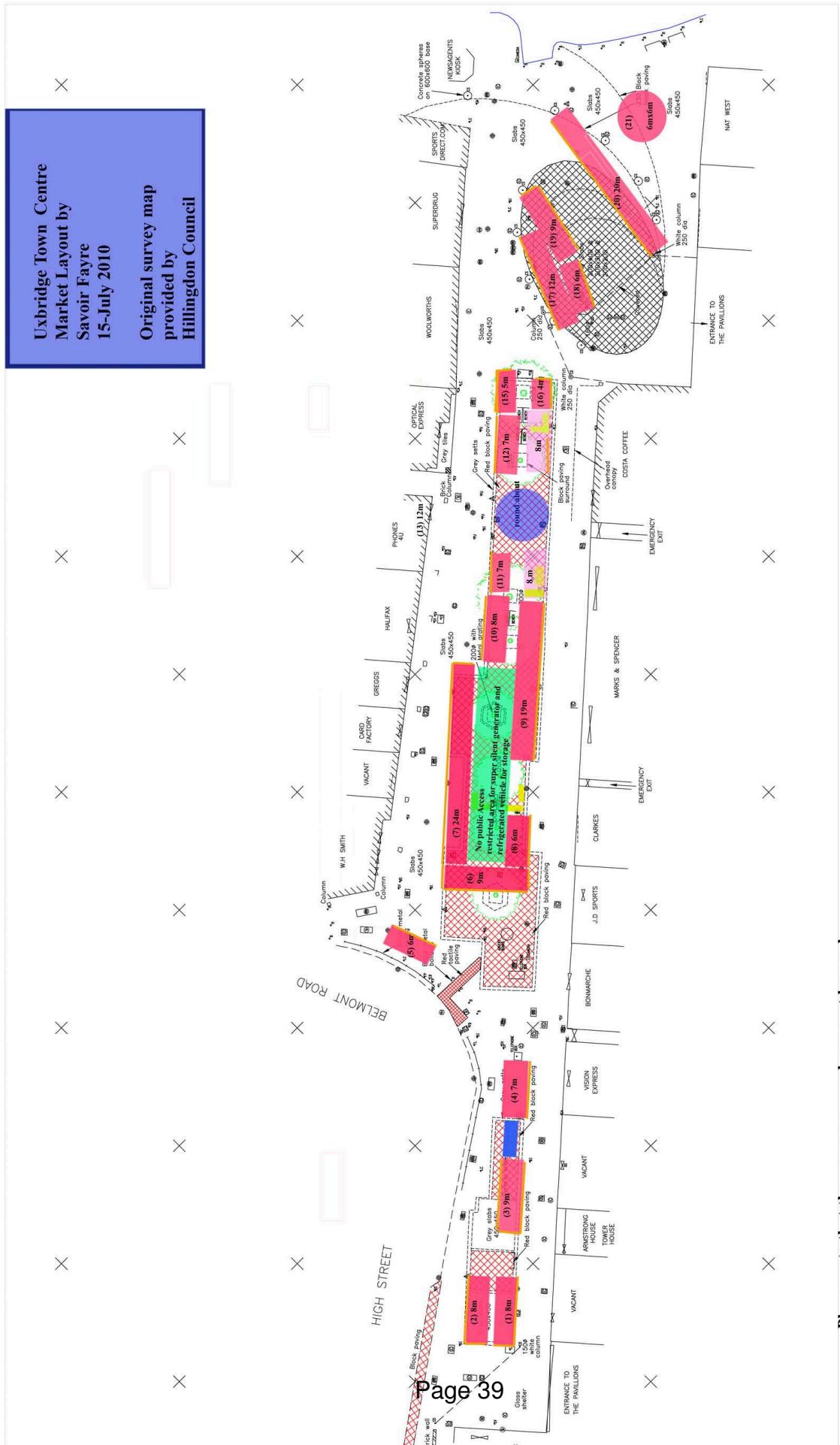
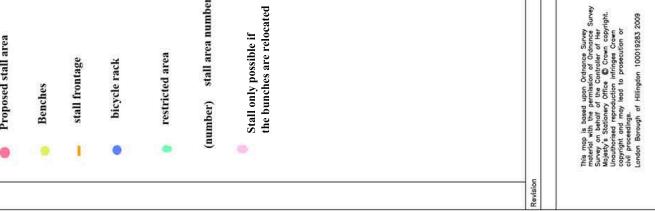
are payable in addition to the *Limit of Indemnity* and are unlimited, but (a) in respect of *Legal Costs* and legal expenses arising in respect of the Corporate Manslaughter and Corporate Homicide Act 2007 only such. *Legal Costs* and legal expenses will be limited to GBP5,000,000 for any one *Period of Insurance* and (b) are inclusive in the *Limit of Indemnity* in respect of USA its territories and possessions and Canada

Deductibles

As per Endorsement 1



Uxbridge Town Centre
Market Layout by
Savoir Fayre
15-July 2010
Original survey map
provided by
Hillingdon Council



Please note that the areas proposed may not be used
this layout only suggest areas where stall will be authorised to be erected
however it is strongly suggested that area 6-7-8-9-10 should be used as they fence-off the restricted area.

area 1-2-3-4 may only be used for large market (power supply to that area may require electric cables running on the floor, and even with proper matting we try to avoid this potential tripping hazard. any other area cable will be aerial or out side the reach of the public.)

Crowd control and flow have been considered in this layout. as well as emergency vehicle access



This map is based upon Ordnance Survey mapping. Survey of Great Britain. The Ordnance Survey and the Controller of Her Majesty's Stationery Office are joint authors of this map. © Crown Copyright. All rights reserved. Licence number 100019283. 2009. Project HIGH STREET, UXBRIDGE

SURVEY

Original survey map

provided by

Hillingdon Council

Original survey map

provided by

Hillingdon Council

| Scale 1:250 | Designed Drawing No. | Date N.M | Date JUNE 2009 | Rev. |
|-------------|----------------------|----------|----------------|------|
| E/A1 2497 | 1 | | | |

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Appendix 3

List of upcoming Savoir Fayre events to Christmas 2011.

| Town | Event Name | Event Type | Start Date | End Date | Location |
|------------------------|--|------------------|------------|------------|---|
| Walton on Thames | Walton on Thames French Market | French Market | 28/10/2011 | 30/10/2011 | The Heart Centre Walton on Thames |
| Temple Fortune | Temple Fortune French Market | French Market | 04/11/2011 | 06/11/2011 | Temple Fortune Finchley Road London |
| Northwich | Northwich Italian Market | Italian Market | 04/11/2011 | 05/11/2011 | Market Street, Northwich, Cheshire |
| Blakemere Craft Centre | Blakemere Italian market | Italian Market | 05/11/2011 | 05/11/2011 | Blakemere Craft Centre Chester Road, Northwich Cheshire |
| Bristol | Bristol German Christmas Market | Christmas Market | 10/11/2011 | 22/12/2011 | Broadmead, Bristol |
| Colchester | Five Lakes Christmas Food and Drink Festival | Christmas Market | 12/11/2011 | 13/11/2011 | Five Lakes Golf Course and Hotel Colchester Rd, Maldon, Essex |
| Windsor | Windsor Italian market | Italian Market | 18/11/2011 | 20/11/2011 | Peascod Street, Windsor |
| Edinburgh | Edinburgh Continental market | French Market | 24/11/2011 | 27/11/2011 | Edinburgh Castle Street |
| Leicester | Leicester Italian Market | Italian Market | 01/12/2011 | 03/12/2011 | Gallowtree Gate, Leicester |
| Camberley Town Centre | Camberley Christmas Market | Christmas Market | 09/12/2011 | 11/12/2011 | Camberley town centre |

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Appendix 4 – Schedule of Stallholders

| Trader/company name | Products | Stall type |
|-----------------------------|--------------------------------------|-----------------|
| Olive 2 (stall 1) | Dried fruits/nuts | Marquee |
| Olive 2 (stall 2) | Hot ready to eat food | Marquee |
| Olive 2 (stall 3) | Olives/antipasti etc | Marquee |
| Olive 2 (stall 4) | Fudge | Marquee |
| Au Pain d'Autrefois | Speciality breads and pastries | Pop up tent |
| La Maison d'Antonin | Marseille Soap | Umbrella |
| Crepe en Folie | Crepes | Pop up tent |
| De Luca (stall 1) | Italian biscuits | Pop up tent |
| De Luca (stall 2) | Italian chocolate | Pop up tent |
| Paris Mode | Wood craft toys | Tent |
| Au Cochon d'Or | French sausages and meats | Trailer/vehicle |
| Au Conserved d'Antan | Speciality pâtés and French meats | Pop up tent |
| Le Moutardier | French artisan mustards & preserves | Pop up tent |
| Le specialiste du fromage | Speciality continental cheeses | Trailer/vehicle |
| Au Tapis Bourgeois | Rugs/tapestry | Umbrella |
| Le Sac a Main Parisien | Leather goods | Umbrella |
| La Charcuterie D'Auvergne | Speciality cured meats | Umbrella |
| Hutchins Crystals | Crystal/Marble craft | Pop up tent |
| Silver Moon | Crystal jewellery & wooden ornaments | Pop up tent |
| Lawrence Crafts | Craft items and jewellery | Pop up tent |
| German Sausages & More | Sausages and continental foods | Pop up tent |
| Va Va Voom Fashion | Women's fashion and hats | Pop up tent |
| Good Stuff | Garlic grater plates | Pop up tent |
| Chiasson Health & Wellbeing | Health stall | Pop up tent |
| Les Fruits du Soleil | Fruits and legumes | Marquee |



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

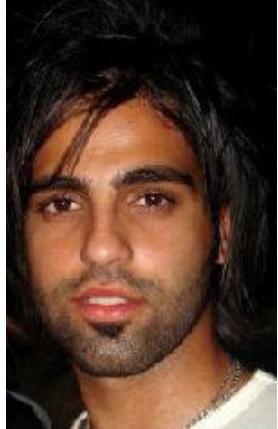
Applicants Details

| | | | |
|-------------|--|----------------|------------|
| Name | olive 2 | Date of Birth | 09-09-1981 |
| Family Name | khosravani pajou | Place of Birth | theran |
| Address | flat 5 86 london road kingston KT2 6PX | N.I. Number | sc321692a |
| Telephone | 0208 904633 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|------------------------|----------------------|---|--------|-----------|-----------|
| Stall 1 | Dry Fruits and Nuts 6m | Speciality Food | Dry mango , Dry sour cherries, Dry cranberry, dry mix berries ... Nuts :Smoked Cashew ,Mexican Cashew , Honey Cashew, Honey Almond , Honey Macadamia Pistachio , Walnut, Hazelnut | 9 | Marquee | |
| Stall 2 | food Corner | Speciality Food | pealla,nodels, mushroom | 12m | Marquee | |
| Stall 3 | olive 2 | Speciality Food | olives, sundried tomato, stuffed pepper, pikled garlic, provencal mushrom... | 6 | Barnum | |
| Stall 4 | sweet 3 | Speciality Food | chocolate banana fudge , chocolate mint fudge , | 9m | Marquee | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|-------------------------------|
| Name | Au Pain d'Autrefois | Date of Birth | 22-04-1969 |
| Family Name | AVENEL | Place of Birth | ROUEN (76) |
| Address | 124 rue des 4 ages Criquebeuf Sur Seine 27340 France | N.I. Number | MACIF SOCIETAIRE N°7329246 |
| Telephone | 0033614270611 | Mobile | 0033614270611 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------|----------------------|--|--------|-----------------|-----------|
| Stall 1 | Au Pain d'Autrefois | Catering | French Baguettes and Speciality Breads Croissants and Danish Pastry, all baked on site. French Pastry and Snacks | 9 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

Town or city: uxbridge
Location Address: uxbridge high street UB8 1TL
Starting Date: 17-11-2011
Finishing Date: 20-11-2011
Trading hours: From 09:00am to 06:00pm

Applicants Details

| | | | |
|-------------|---|----------------|----------------------|
| Name | la maison d antonin | Date of Birth | 08-07-1955 |
| Family Name | NICOURT | Place of Birth | st andre/orne france |
| Address | 2 rue de la poste st Andree sur orne france | N.I. Number | sc122547d |
| Telephone | 0033675410305 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------|--------------------------------|---------------------------|--------|-----------|-----------|
| Stall 1 | la maison d antonin | Speciality products (non food) | marseille soap | 8 | | Umbrella |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink that reads 'S Basset' in a cursive, flowing script. The signature is signed with a long, thin line extending to the right.





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--------------------------------------|----------------|------------|
| Name | crepe en folie | Date of Birth | 03-02-1984 |
| Family Name | chiarenza | Place of Birth | cherbourg |
| Address | 5 place de la mairie 50360 quettehou | N.I. Number | |
| Telephone | 0033660766431 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|----------------|----------------------|---|--------|--------------|-----------|
| Stall 1 | crepe en folie | Catering | crepes gaufres galettes pralines boissons | 6 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in blue ink that reads "S. Basset". The signature is fluid and cursive, with a large, stylized 'S' at the beginning.



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|-------------|
| Name | ITALIAN BISCUITS AND TREATS 6 m | Date of Birth | 04-09-1980 |
| Family Name | De luca | Place of Birth | palermo |
| Address | Unit g10 wembley commercial centre 115 east lane ha97ur | N.I. Number | se309610c |
| Telephone | 00442089043102 | Mobile | 07595330925 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------------------|----------------------|---|--------|--------------|-----------|
| Stall 1 | ITALIAN BISCUITS AND TREATS 6 m | Speciality Food | ITALIAN GLUTEN FREE BISCUITS | 6 m | Tent (popup) | |
| Stall 2 | ITALIAN CHOCOLATE | Speciality Food | MIX BERRIES CHOCOLATE, ORANGE CHOCOLATE, AMARETI CHOCOLATE, FONDENTE WITH HAZELNUTS.... | 3M | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--|----------------|-------------------|
| Name | paris mode | Date of Birth | 06-08-1968 |
| Family Name | nino | Place of Birth | st nazaire france |
| Address | 8 rue narcisse guilbert 76570 PAVILLY France | N.I. Number | 66854035076 |
| Telephone | 0619024376 | Mobile | 0033619024376 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|-------------|----------------------|---------------------------|--------|-----------|-----------|
| Stall 1 | paris mode | Other | wooden letter bear toys | 3 | Barnum | |
| Stall 2 | paris mode2 | Clothing | paschminas scarfs | 5 | Umbrella | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--|----------------|---------------|
| Name | Au Cochon d'Or | Date of Birth | 03-05-1966 |
| Family Name | Audouard | Place of Birth | Benouville |
| Address | 20 rue d'Ingouville 14370 Moult France | N.I. Number | JK956672b |
| Telephone | 0033681762578 | Mobile | 0033681762578 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|----------------------|----------------------|---|--------|-------------------|-----------|
| Stall 1 | Au Cochon d'Or | Fresh Foods | Selections of home made French Pates and delicatessen, Toulouse sausages, Merguez Black Pudding, White Pudding, Andouillettes, Bayone Ham.... | 7 | Trailer / Vehicle | |
| Stall 2 | Au Conserves d'Antan | Speciality Food | Duck Confit, Cassoulet, Foie Gras, Fish Soup, Garlic Sausage, Snails, Goose Fat, Smoked pork fillet | 3 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|------------------|
| Name | Le Moutardier tel :07 552 887 178 / 07 814 912 009 | Date of Birth | 22-02-1958 |
| Family Name | MERCURIO | Place of Birth | Vietnam |
| Address | 75 rue de Paris 14100 Lisieux France | N.I. Number | 1580299243028 |
| Telephone | 0044(0)7552 887 178 | Mobile | 00447552 887 178 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---|----------------------|---|--------|-----------------|-----------|
| Stall 1 | Le Moutardier tel :07 552 887 178 / 07 814 912 009 | Speciality Food | Selection of Artisanal Mustard Made in family Business since 1979 and speciality Jams | 8 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

Town or city: uxbridge
Location Address: uxbridge high street UB8 1TL
Starting Date: 17-11-2011
Finishing Date: 20-11-2011
Trading hours: From 09:00am to 06:00pm

Applicants Details

| | | | |
|-------------|-----------------------------|----------------|-----------------------|
| Name | le specialiste du fromage | Date of Birth | 09-06-2061 |
| Family Name | Haubois | Place of Birth | agon france |
| Address | 72 La rue Agon Coutainville | N.I. Number | 1 61 06 50 003 003 76 |
| Telephone | | Mobile | 0033 609 331852 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------------|----------------------|--|--------|-------------------|-----------|
| Stall 1 | le specialiste du fromage | Fresh Foods | Extended Premium Quality French Cheese selection, Farmers Produced cheeses, Organic cheeses, Goat Cheese, Roquefort, 2 years old Conte, Unpasteurised Cheeses, Smoked Cheese, . Also as Special Offer "the Lulu Selection, 3 cheese for £5 " | 8 | Trailer / Vehicle | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

Town or city: uxbridge
Location Address: uxbridge high street UB8 1TL
Starting Date: 17-11-2011
Finishing Date: 20-11-2011
Trading hours: From 09:00am to 06:00pm

Applicants Details

| | | | |
|-------------|-----------------------------------|----------------|---------------|
| Name | Au Tapis Bourgeois | Date of Birth | 04-01-1960 |
| Family Name | dupriez | Place of Birth | France |
| Address | 4 rue de la poupee Sandres France | N.I. Number | |
| Telephone | | Mobile | 0033666692110 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|--------------------|--------------------------------|---------------------------|--------|-----------|-----------|
| Stall 1 | Au Tapis Bourgeois | Speciality products (non food) | Rugs and Door Mat | 8 | | Umbrella |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|-------------------|
| Name | Le Sac a Main Parisien | Date of Birth | 15-11-2063 |
| Family Name | Van Been | Place of Birth | Argenteuil France |
| Address | 207 rue de la liberation 76700 Gainneville France | N.I. Number | |
| Telephone | 0033680854903 | Mobile | 0033680854903 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|------------------------|--------------------------------|---|--------|-----------|-----------|
| Stall 1 | Le Sac a Main Parisien | Speciality products (non food) | Hand Bags, Leather Belt, Purses, Walets, Leather Bags | 8 | | Umbrella |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--|----------------|-----------------------|
| Name | La Charcuterie D'Auvergne | Date of Birth | 22-10-1978 |
| Family Name | PALLU | Place of Birth | Etampes |
| Address | 27 Rue D'Angoulême 91100 Corbeil-Essonnes FRANCE | N.I. Number | 1 78 10 31 223 042 97 |
| Telephone | 0033675060653 | Mobile | 0033675060653 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------------|----------------------|----------------------------|--------|-----------|-----------|
| Stall 1 | La Charcuterie D'Auvergne | Speciality Food | French Salami, Cured Meat, | 7 | Umbrella | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
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| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--|----------------|--------------------|
| Name | A. Hutchins Crystals/Fossils | Date of Birth | 16-08-1970 |
| Family Name | Hutchins | Place of Birth | Leigh , Lancashire |
| Address | 5 St Georges Park Lostwithiel Cornwall PL220AT | N.I. Number | NE983605B |
| Telephone | 01208 871401 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------------------|----------------------|--|----------|-----------------|-----------|
| Stall 1 | A. Hutchins Crystals/Fossils | Speciality Craft | Crystals/fossils/fossil marble bowls/Fairly traded wooden chess sets and Backgammon sets | 3 Meters | Tent (popup) | |

Stall Holder Photos:

Date: 01-11-2011

Savoir Fayre agreed representative signature:



A handwritten signature in blue ink that reads "S. Basset". The signature is fluid and cursive, with a large, stylized "S" at the beginning.





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

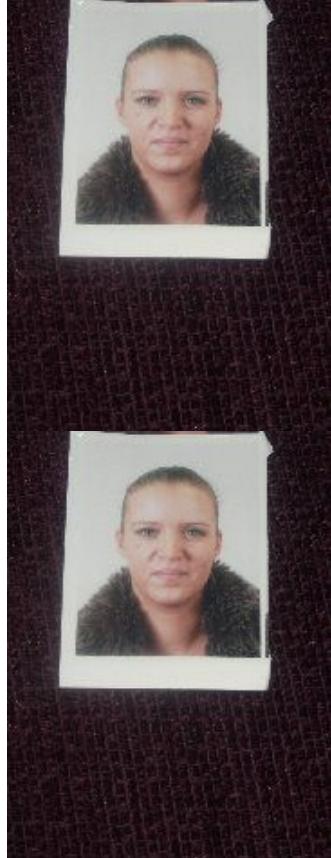
Applicants Details

| | | | |
|-------------|--|----------------|------------|
| Name | silver moon | Date of Birth | 18-01-1980 |
| Family Name | sadowska | Place of Birth | poland |
| Address | 33 roberts place,dagenham,rm10 8sn,ondon | N.I. Number | sg276081b |
| Telephone | 07760845403 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|--------------|--------------------------------|--|--------|--------------|-----------|
| Stall 1 | silver moon | Speciality products (non food) | insense sticks,burning oils,insense holders,oils burners,wooden ornaments from india,exotic sea shells from india,magnetic jewellery,expanding balls for flowers | 3m | Tent (popup) | |
| Stall 2 | silver moon3 | Speciality products (non food) | crystal jewellery, swarovski crystal silver jewellery | 3m | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|-------------|----------------|-------------|
| Name | anna april | Date of Birth | |
| Family Name | Lawrence | Place of Birth | |
| Address | | N.I. Number | |
| Telephone | 07515543839 | Mobile | 07515543839 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|------------|----------------------|---|--------|--------------|-----------|
| Stall 1 | anna april | Speciality Craft | kokeshi dolls ,other crafts and jewellery | 4.5 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink, appearing to read "S. Basset", with a long horizontal line extending from the end of the "s".





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|---------------|
| Name | German Sausages + more No.2 | Date of Birth | 26-08-1961 |
| Family Name | Vesely | Place of Birth | Trebic, Czech |
| Address | 8 Plough Lane Bishops Itchington Southam / Warwickshire | N.I. Number | SE 04 91 57 b |
| Telephone | 01926-613192 | Mobile | 07795205132 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|-----------------------------|----------------------|--|--------|--------------|-----------|
| Stall 1 | German Sausages + more No.2 | Speciality Food | German Sausages, Soup, Gluehwein (Alc. Okt-Dez,) | 3 m | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink, appearing to read "S. Basset", with a small cross mark above the "t". The signature is written in a cursive, flowing style.



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|------------|
| Name | VaVa-Voom Fashion | Date of Birth | 03-06-1969 |
| Family Name | Lemos | Place of Birth | Portugal |
| Address | 98 Burfield Drive, Orpington, Kent, BR5 4BX | N.I. Number | PW566252A |
| Telephone | 01689897088 | Mobile | |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|---------------------|----------------------|---------------------------|--------|--------------|-----------|
| Stall 1 | VaVa-Voom Fashion | Clothing | Women's Fashion | 4.5 | Tent (popup) | |
| Stall 2 | VaVa-Voom Fashion 2 | Clothing | Hats | 3 | Tent (popup) | |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink, appearing to read "S. Basset", with a long, sweeping line extending to the right.





Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|--|----------------|----------------|
| Name | good stuff | Date of Birth | 29-03-1957 |
| Family Name | lieftink | Place of Birth | netherlands |
| Address | bentincklaan 20 barneveld Neitherland 3771JR | N.I. Number | 052166090 |
| Telephone | 0031 619889423 | Mobile | 0031 619889423 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|------------|--------------------------------|---------------------------|--------|-----------|-----------|
| Stall 1 | good stuff | Speciality products (non food) | grater plate | 3mtr | Tent | (popup) |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink that reads 'S. Basset'. The signature is fluid and cursive, with 'S.' on the left and 'Basset' written below and to the right.



Temporary Street Trading License Application Form

Location and Trading Details

Town or city: uxbridge
Location Address: uxbridge high street UB8 1TL
Starting Date: 17-11-2011
Finishing Date: 20-11-2011
Trading hours: From 09:00am to 06:00pm

Applicants Details

| | | | |
|-------------|--|----------------|--|
| Name | Health and wellbeing | Date of Birth | 13-05-1972 |
| Family Name | Chiasson | Place of Birth | Summerside Prince edward island Canada |
| Address | The Old Farm lodge, Pole hill Road, Hillingdon, N.I. Number UB10 0QE | | PX241412A |
| Telephone | 02088488787 | Mobile | 07815937121 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|----------------------|----------------------|---------------------------|----------|-----------|-----------|
| Stall 1 | Health and wellbeing | Other | | 3 meters | Tent | (popup) |

Stall Holder Photos:



Date: 01-11-2011

Savoir Fayre agreed representative signature:

A handwritten signature in black ink that reads "S. Basset" in a cursive, flowing script. The signature is signed with a single continuous line.



Temporary Street Trading License Application Form

Location and Trading Details

| | |
|-------------------|------------------------------|
| Town or city: | uxbridge |
| Location Address: | uxbridge high street UB8 1TL |
| Starting Date: | 17-11-2011 |
| Finishing Date: | 20-11-2011 |
| Trading hours: | From 09:00am to 06:00pm |

Applicants Details

| | | | |
|-------------|---|----------------|------------------|
| Name | les fruits du soleil | Date of Birth | |
| Family Name | Dard | Place of Birth | romans sur isere |
| Address | Mr Dard jean-michel les acanthes c1 3 rue jules vernissat 26100 romans sur isere france | N.I. Number | |
| Telephone | 00336729374602 | Mobile | 00336729374602 |

Stall(s) product(s) sold details

| | Stall name | Type of Product Sold | Stall Product Description | Length | Structure | Assistant |
|---------|----------------------|----------------------|--|--------|-----------|-----------|
| Stall 1 | les fruits du soleil | Fresh Foods | fruits et legumes ail oignons echalottes | 13m | Marquee | |

Stall Holder Photos:

Date: 01-11-2011

Savoir Fayre agreed representative signature:




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Appendix 4

Terms and Conditions for all Street Trading Licences & Market Licences

1. FEES

A fee is payable to the Council for consideration of the grant, renewal or variation of a licence. The prevailing fees can be found on the Council's website. Fees must be paid at the time of application for the application to be accepted as "duly made".

2. SURRENDER OF LICENCES

A licence shall cease to have effect when it is returned to the Council by the licence holder. A receipt shall be provided by the Council confirming this. All fees and charges are due, up to and including the day accepted as the day of surrender of the licence.

3. TRADING LOCATION OR POSITION

The trader shall trade only from the position indicated on the licence, unless otherwise directed by an authorised officer. The Council reserves the right to suspend any licensed street pitch/market place if the highway is obstructed or if health and safety concerns emerge. If this happens, another street trading pitch/market place may be allocated by the Licensing Service, if one is available.

4. PITCH SIZE

The licensed area must be within the dimensions shown on the licence, or any relevant pitch limits marked out on the ground by the Council. An awning may be permitted to extend 30 cm (12 inches) at the front of the pitch/market area, but no articles are to be suspended from the awning beyond the permitted pitch/market area.

5. COMMODITIES / ITEMS TO BE TRADED OR SOLD

Only those commodities or groups of specified on the licence may be sold from the licensed street trading pitch/market place.

6. ADVERTISEMENTS

No advertisement shall be displayed on the licensed pitch/market place for goods, commodities or services other than those licensed for sale or provided on that pitch/market place.

7. DAYS AND TIMES OF TRADING OR BUSINESS

Trading may only take place on the days and during the times specified on the licence. The Council shall advise traders/market operators of any extension of trading times for specified trading periods when and as relevant.

8. TRADING ALONGSIDE PERMANENT BUSINESSES

Licence times shall be the same as trading times applicable to shops in the vicinity of the licensed street trading pitch/market place. However, traders may trade only during the times stated on the licence.

9. REFUSE OR WASTE

It is the trader's/market operators responsibility to ensure that all litter and waste generated by their licensed activity is collected for recycling or disposal, in ways that are compliant with legislation. This can mean storage in suitable bins or containers within the licensed area until collection can take place by a registered carrier of waste.

To prevent blockages, odours or nuisance to others, road gullies or surface water drains may not be used for the disposal of food based liquid wastes or other noxious substances.

10. PORTABLE GENERATORS

Generators shall be positioned so that they do not present problems for other street users or traders. Flammable fuel must be used safely and stored in suitable containers.

11. STREET CLEANLINESS

The trader/market operator must keep the immediate licensed area, and the area within 5 metres in any direction from the licensed area, free of any wastes or spillages resulting from the trading activity, throughout the trading day. When trading is finished or upon leaving the site the trader/market operator must leave it in a clean condition.

12. DISPLAY OF LICENCE

The licence must be shown at all times, in a prominent position, so that it can be easily read.

13. SAFETY OF EQUIPMENT

Electrical equipment must be approved by the Council before being used on a trading pitch. Regular testing may be required.

14. USING A MAINS VOLTAGE ELECTRICAL SUPPLY

Traders/market operators using a mains electrical supply must have consent from the Council before seeking installation from an electricity supplier. Where relevant, the trader/market operator and the electricity supplier will be required to provide the Council with certification for the safety of the electricity supply.

15. INTERFERENCE WITH ELECTRICAL SUPPLIES

A trader/market operator will be subject to suspension of a licence if they tamper with, or use an electricity supply belonging to the Council without a prior arrangement to do so. A trader/market operator causing damage to any Council installation or equipment will be required to pay the full cost of any repair or replacement.

16. PITCH EQUIPMENT, OR TRADING STALLS

Pitch equipment or stalls should be easily and quickly assembled and removed. The Council reserves the right to inspect for stability and safety and to ensure that they are fit for purpose. Any obviously dangerous item must be made safe or immediately removed on request. It is the trader's/market operators responsibility to ensure that items and structures are put up and taken down safely, are properly designed, well sited and in a good, clean condition.

17. GENERAL CONDUCT

Any trader/market stall holder and/or any assistants employed by them shall conduct themselves in a decent manner and ensure that all members of the community are fairly treated and shown courtesy and respect. Trading activities should not give rise to noise inappropriate to the area, or cause other nuisance.

18. PRODUCTION OF LICENCES ON REQUEST

All licensed traders shall produce their licence when requested to do so by an authorised officer of the Council or a police officer.

19. NOTIFICATION OF LOCATION FOR STORAGE OF FOOD COMMODITIES, PITCH EQUIPMENT, OR TRADING STALLS etc.

Traders in foodstuffs must notify the Council in writing of any change of address or addresses at which the pitch equipment stalls etc (the "receptacles") and any commodities are stored. Such

notice must be given within 7 days of the change. Checks may be made to confirm details and suitability.

20. EMPLOYED ASSISTANTS

Traders shall notify the Council in writing of the name, address of every assistant who may be given responsibility for the pitch in the absence of the trader. Details of any subsequent change of assistant or any other relevant information regarding assistants should be given in writing to the Council.

21. EMPLOYMENT OF CHILDREN

A licensed trader shall not employ any person under the age of 17 years in any capacity in the course of his trade or business.

22. ASSISTANCE TO COUNCIL OFFICERS

A trader shall give immediate assistance to Council officers when requested to do so. In dealing with an emergency, this might mean moving a stall or equipment away from the area, quickly.

23. CHANGE OF ADDRESS AND CIRCUMSTANCES

A trader shall give notice in writing to the Council of the change of any of the addresses and circumstances. Unless a trader is unable to do so for good reason, notice of a change of address should be given within seven days of any change. Proof of new address will need to be submitted to the Council.

24. FOOD RELATED TRADING

Food traders shall comply with the necessary food hygiene, food hygiene training and food registration requirements as required by the Council's Food, Health & Safety Team.

Appendix 5

Conditions Specific to Tables & Chairs Licences

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Tables and Chairs" licences.

1. The grant of a tables and chairs trading licence does not give any approval or consent which may be needed under any other legislation other than under the Act(s).
2. A copy of the tables and chairs licence must to be displayed in the window of the licensed premises. The copy licence is to be displayed so as to be clearly visible and legible from the street.
3. Only those commodities sold in the relevant shop premises can be served under the tables and chairs licence.
4. Only those services provided within the relevant shop premises can be provided in the licensed area where a licence permits tables and chairs to be placed on the street.
5. A tables and chairs licence is not transferable.

Appendix 6

Conditions Specific To Shop Front Licences

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Shop Front" licences only

1. Any display or part of a display of goods or services sold or offered within a shop and that is located on a public forecourt adjacent to the shop shall require a shop front licence, if the display is placed within 7 metres of the boundary at the rear of the footway delineating between the private property and the public Highway, as may be evidenced by Deeds of the property and / or the Highway register.
2. A copy of the shop front trading licence must to be displayed in the window of the premises outside which trading is permitted. The copy licence is to be displayed so as to be clearly visible and legible from the street.
3. Food Traders shall comply with the necessary food hygiene and food registration requirements as required by the Councils Food, Health & Safety Team.
4. Monetary exchange or payment cannot be made in the licensed street trading pitch.
5. The dimensions of a licensed street trading pitch shall be such that a minimum of 2m clear of any obstruction shall be maintained on the Public Highway for the safe pass, re-pass and free flow of pedestrian and vehicular traffic.
6. No equipment, stall, container, or display or tables(s) or chair(s) shall at any time be permitted to obstruct an entrance or exit to any adjacent premises or to any part of the building to which the licence applies that is under separate occupation.
7. Temporary barriers of an approved type must be in place during licensed hours and the same must be removed outside of the hours permitted by the licence
8. A shop front trading licence is not transferable.
9. Only those commodities sold in shop premises can be displayed outside premises provided they are not excluded items as defined in these regulations.
10. A separate street trading licence shall be required in the event that a commodity that is not sold in the shop is displayed or offered for sale on the licensed street trading pitch.
11. Only that equipment, stall, container, or display or tables(s) or chair(s) and containers which is suitable and fit for purpose and approved by the Council shall be used by the licence holder and assistants for shop front trading or ancillary to shop front trading.
12. The following items may not form part of the commodities displayed under a shop front licence:
 - a. Alcoholic beverages, tobacco and tobacco products;
 - b. Lottery tickets, phone cards, raffles, tombola and/or other games of chance;
 - c. Medicines, drugs and other prescribed substances
 - d. Uncooked meat or fish

- e. New and used cars and motorcycles
- f. Pets and livestock
- g. Containers of Liquid Petroleum Gas (LPG) including any which are fully or partly discharged or emptied;
- h. Explosives, including fireworks;
- i. Goods considered by the Council to pose a Health and Safety risk to the public.

13. The dimensions of a licensed street trading pitch shall be such that a minimum of 2m clear of any obstruction shall be maintained on the public highway for the safe pass, re-pass and free flow of pedestrian and vehicular traffic.

14. Items that are likely to cause damage the street or street furniture may not be used.

15. An awning may be permitted to extend up to a maximum of 30 cm (12 inches) at the front of the licensed shop front pitch but no articles are to be suspended from the awning beyond the permitted area. Additionally, the placement of the awning must permit safe pass and re-pass by pedestrian traffic.

Appendix 7

Standard licence conditions for market operators

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to “market operator” licences only.

The licensed market operator must ensure that the following conditions are adhered to;

- 1) No person shall sell goods in a market place other than during market hours;
- 2) No person shall bring a vehicle into the market place during market hours unless in case of emergency;
- 3) No stall shall cover or obstruct a fire hydrant. Clear access must be maintained at all times.
- 4) No person in charge of a vehicle shall, during market hours, allow it to stop in the market place, or in its immediate approaches, for longer than is reasonably necessary for the loading or unloading of goods;
- 5) No person shall place any goods on, or occupy any stall or pitch without the permission of the licensed market operator;
- 6) No person shall light a fire in the market place;
- 7) No person shall keep or sell any explosive or highly flammable substance in the market place;
- 8) No person shall bring a petrol generator into the market place. NB. Diesel generators are permitted.
- 9) No person shall post or display any bill, placard or poster, other than a description of goods advertised for sale, in any part of the market place, except with the prior permission of the market authority;
- 10) No person in the market place or in its immediate approaches shall, except by way of sale, distribute or attempt to distribute to the public any printed matter unless prior consent has been obtained from the market authority;
- 11) No person shall bring into or allow to remain in the market place any animal;
- 12) Food traders shall comply with the necessary food hygiene and food registration requirements as required by the Council’s Food and Health & Safety Team.
- 13) The market operator shall ensure that each trader is able to demonstrate adequate public liability insurance cover of £2million minimum.

Appendix 8

Standard Licence Conditions for Market Traders

In addition to the conditions relating to all street trading and market licences, these conditions apply specifically to "Market" licences only

- 1) Every Market Trader:
 - a. Ensure that the stall/pitch is properly cleansed before and after market hours as often as may be necessary during those hours;
 - b. Ensure that all refuse accumulated in connection with the stall is placed in a bin or container provided *or* approved by the Council for that purpose;
 - c. As often as is necessary, ensure that the contents of the bin or receptacle are removed to an area designated by the Council for that purpose
- 2) Traders shall have in place the following documentation at the time of trade and must produce them if requested to do so by an Authorised Officer of the Council:
 - a. Food hygiene documentation (where the traders commodity is food)
 - b. Valid public liability insurance of £2million minimum
- 3) Traders shall not bring petrol generators into the market place. *NB. Diesel generators are permitted.*
- 4) The use of gas cylinders is permitted only where:
 - traders have checked the valves and hoses of gas cylinders for defects before bringing them into the licensed market place, and;
 - the cylinders are in safe working order

APPENDIX 6

List of consultees:

| Ask | T Mobile |
|-----------------------------|---|
| Barclays Bank | Thomson Travel |
| Baroosh | Uxbridge Forward |
| Bite | UK Fone Services Ltd |
| Blue Inc | Uxbridge Station Flowers |
| Bon Marche | Uxbridge Tube Station (TFL) |
| Boots the Chemist | Vision Express |
| Card Factory | WH Smith & Post Office |
| Clarks | Frank Peters, Roundablout |
| Costa | Mr Baird, Balloon Pitch |
| Costa | The Chimes Centre Management |
| Cullen Burnes Asociates | Mall Pavilions Centre Management |
| Franks Coffee Shop | Sgt Ian Meens, Licensing Sergeant |
| Greggs | PC Jooles Ballard/Insp Des Rock, Operations |
| Halifax | London Fire & Emergency Planning Authority |
| Happy Days Milkshake Bar | London Ambulance Service |
| Hongs Food Bar | Micheal Facey - Uxbridge Craft Market |
| HSBC | John Fern, Highways Service |
| Joolz | Ed Shaylor, Investigations Team |
| KFC | Cllr Andrew Retter |
| Marks & Spencer | Cllr Brian Stead |
| Nationwide Building Society | Cllr Bruce Baker |
| Natwest | Cllr Carol Melvin |
| Optical Express | Cllr Janet Gardner |
| Orijin International Ltd | Cllr Judy Kelly |
| Panache | Cllr Lynn Allen |
| Phones 4 U | Cllr Michael Bull |
| Poundland | Cllr Peter Kemp |
| Pret A Manger | Cllr Josephine Barrett |
| Santander | Cllr George Cooper |
| Sensational Ideas | Cllr David Yarrow |
| Short n Curlys | Cllr Keith Burrows |
| Sports Direct | Cllr Judith Cooper |
| Superdrug | Cllr David Routledge |
| St. Margarets Church | |
| Strand News | |

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Stephanie Waterford - RE: Christmas market

From: uxbridge stationflowers <uxbridgestationflowers@hotmail.co.uk>
To: <swaterford@hillingdon.gov.uk>
Date: 21 October 2011 14:21
Subject: RE: Christmas market

Dear Stephanie

I have been asked for my views on a proposed christmas themed market to be held in Uxbridge town centre on the 17th-20th november 2011. First of all it is particularly difficult to have a view on market stalls when there is no plan or list of comodities to refer to. Unlike last year when we were given a full list of these details long before the proposal was to be passed or objections to be voiced. I was under the impression that an outline list had to be put forward?

I have been led to believe that the market operator who has put in this application is the same man that has already visited Uxbridge on two seperate occasions. Mr. Phillippe Bassette. I trust that the council plan to review the comodities that this operator is bringing into town a little closer this year than the previous two visits as it was apparent that there were no changes in stock to differentiate between the Christmas market and the continental market? Surely a continental market should offer goods available from all over Europe with a continental feel, while a christmas market should have a distinct festive theme offering christmas based goods? Both occasions being quite different themes. The items sold on each stall last year were all the sort of items you would expect to find at our own LOCAL market. The market stalls themselves were particularly tatty and tired and did nothing for the asthetics of the town. I myself had a number of members of the public approach me with their concerns about the overall appearance of the market and how much, in their opinion, it brought Uxbridges image down a notch.

Last year the council backed the local traders with their worries about how detrimental allowing another market to trade in town for four days would prove to be and so reduced the time period proposed by half. As im sure you know the economic situation has got significantly worse and therefore i ask that the market days for this year will be reduced to two as it was found more plausible last year. If the operator says that this period of time is not a viable length to trade for, then let him know that his request is not viable for us either. He is happy to visit Eastcote for two days so surely two days is an ample length of time to trade with satisfactory results. This man seems to want it all his own way.

I dont believe that this market will bring any extra people into the town as these sort of events are 'old news' with nothing new to offer. In my opinion this event will be a case of sharing a very small piece of retail business with a market again. If you ask retail outlet OWNERS, they will tell you that these markets are a huge strain on their survival in business. If you ask retail outlet MANAGERS it is of no concern to them.

I believe that it is a misguided thought that this type of market brings people into a town to enhance its popularity. It might help a small town like Eastcote on a sunday along with other local activities but it does not have the same impact on Uxbridge An already busy and bustling town. Maybe its worth reminding those in charge of granting permission to this proposal that we already have a council run market, craft market, childrens market, antique market and two major boot fairs in uxbridge? All of which im sure would appreciate help from the council, not trade hinderence. Give a thought to us 6-7 day a week, 300+ days a year traders who work through some of the toughest times year after year.

I understand that the council arent interested in 'competition' or our financial status, but the after affects of competition are empty shops and failed businesses, which is not a good sign of town prosperity. Im sure youll agree it would be quite an embarrasment being in charge of a ghost town.

I understand that this market is coming into town on a license under the food act. But surely now that the high street is a designated street under the local authorities act part III the stalls that are not selling food must be deemed as street traders and therefore need street trading licenses?

Hopefully my opinions will be taken into consideration and the concerns i have expressed regarding the granting of this market proposal

Kind regards Glyn Cradduck (Uxbridge Station Flower Stall)

>>> Satnam Johal <satnamj@aol.com> 27/10/11 15:49 >>>

Hi,

I would like to object to the application, based on Health and Safety/ Food safety for the market.

Last year standards were imposed at committee level but widely ignored by the market traders. We adhere to high standards and regulations, and this should be mirrored by all who wish to position themselves on the high street.

Regards

Satnam Johal

Subway
134 HIGH ST
Uxbridge
UB8 1JX

MR F PETERS

F PETERS AMUSEMENTS
4 BEACHES YARD
HORTON ROAD
WEST DRAYTON
MIDDLESEX
UB7 8HX

RECEIVED

OCT 26 2011

Licensing Service

24TH OCTOBER 2011

REFERENCE : MARKET CONSULTATION

DEAR SIR,

I AM WRITING IN REPLY TO A CONSULTATION LETTER SENT TO ME REGARDING THE APPLICATION FOR A CHRISTMAS THEMED MARKET IN UXBRIDGE TOWN CENTRE FOR TH 17TH,18TH,19TH,20th NOVEMBER 2011 .

MY OPINION IS THE THE SAME AS THE LAST TIME THEY APPLIED THAT THEY WILL BE TAKING BUSINESS AWAY FROM LOCAL TRADERS WHO TRADE IN UXBRIDGE ALL YEAR ROUND AND THE WEEKS LEADING UP TO CHRISTMAS ARE WHEN THEY HOPE TO SEE THERE TRADE INCREASED NOT TAKEN AWAY FROM THEM.

YOURS SINCERELY

F PETERS



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APPENDIX 7

From: John Fern
To: Stephanie Waterford
Date: 21/10/2011 16:10
Subject: Proposed Uxbridge market

Stephanie,

Following our site meeting the other day to go over the extent of the highway usage for the coming market in Uxbridge Town Centre, I have no issues to raise from highways.

Regards
John

John Fern
Highway Inspection Manager
Street Scene Maintenance
Planning, Environment, Education & Community Service
Civic Centre 4W/07
High Street
Uxbridge UB8 1UW
01895 277557

uxbridge forward

The Skills Store
24 Market Square
The Mall Uxbridge
Uxbridge
Middlesex
UB8 1LH
Tel: 01895 259854

18 OCT 2011

Ms. Diane Lydon
Applications Processing Team
Planning, Environment, Education and Community Services
London Borough of Hillingdon
3N/04 Civic Centre
High Street
Uxbridge
UB8 1UW

18 October 2011

Dear Diane,

Re: Street Trading Application Consultation London Local Authorities Act 1990 (As Amended)

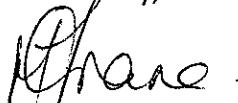
Thank you for your letter dated 3rd October 2011 with regards to the Street Trading Application which has been received from an external organisation, for a licence under the above Act to hold a Christmas themed market in Uxbridge Town Centre 17th – 20th November 2011 (inclusive).

The Uxbridge Forward Board has discussed the application, and at the present time would not object in principle, with the hope that the planned market will bring additional footfall to the Town Centre over the four day period and provide additional attractions not currently provided by the existing Market Holders and Street Traders.

If you would like to discuss the views of Uxbridge Forward with me in more detail, please feel free to contact me on the telephone number or email address below.

With thanks,

Yours sincerely,



Mike Crane
Business Development Manager – Uxbridge Forward
Mobile: 07508 405506
Email: mcrane@uxbridgeforward.co.uk

c.c. Mr. Andy Day – General Manager, The Mall Uxbridge, Chair of Uxbridge Forward (by email)

ApplicationsProcessingTeam - Street Trading application Xmas 2011

From: <philip.ginever@london-fire.gov.uk>
To: <applicationsprocessingteam@hillingdon.gov.uk>
Date: 18 October 2011 13:37
Subject: Street Trading application Xmas 2011

Diane,

Further to your recent enquiry re: above event the fire authority have the following observations;

- A fire risk assessment is undertaken and any significant findings actioned.
- Access for fire appliances is maintained
- Escape routes and exits are not compromised by trading stalls.
- Emergency plan and staff training of to be undertaken.

If you require any further assistance please contact the officer below:

Regards,

Phil Ginever
Inspecting officer
Hillingdon, Harrow & Hounslow team
Fire safety regulation
North West area
Enforcement team

0208-555-1200 ext 38222
Mobile 07825 996343



Before printing, think about Environmental Responsibility!

For fire safety advice please go to <http://www.london-fire.gov.uk/YourSafety.asp>

EMAIL DISCLAIMER: The information in the email may contain confidential or privileged materials. Please read the full email disclaimer notice at <http://www.london-fire.gov.uk/EmailDisclaimer.asp>.

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